

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

TUESDAY 10 JULY 2018
7.00 PM

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council.

Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meeting Held on 13 March 2018

3 - 8

4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of the relevant Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.

5. Appointment of Co-opted Members

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6. Integrated Communities Strategy

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7. Homelessness Strategy and Rough Sleeping Actions Plans Progress Report

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CRIME AND DISORDER SCRUTINY COMMITTEE (FOR ITEMS 8 AND 9 ONLY)

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10.	Review of 2017/18 and Work Programme For 2018/2019	61 - 88
11.	Forward Plan of Executive Decisions	89 - 134
12.	Date of Next Meeting	

- 11 September 2018

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Committee Members:

Councillors: N Simons (Chairman), A Ali, S Bashir, R Bisby (Vice Chairman), R Brown, A Ellis, J R Fox, S Hemraj, D King, L Serluca and A Shaheed

Substitutes: Councillors: M Jamil, A Joseph, S Lane, J Lillis and G Nawaz

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE
MEETING
HELD AT 7PM ON WEDNESDAY 13 MARCH 2018
BOURGES VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors H Fuller (Chairman), J Bull (Vice-Chairman), A Ali, R Brown, N Simons, J R Fox, D King, L Serluca, A Shaheed, M Hussain and Councillor N Boyce, Parish Council Co-opted Member

Also Present: Ali Manji Neighbourhood Project Manager: Cross Keys Homes

Officers in Attendance: Adrian Chapman Service Director: Communities & Safety
Sarah Ferguson Assistant Director: Housing, Communities & Youth
Sean Evans Housing Needs Manager
Anne Keogh Housing & Strategic Planning Manager
Joanna Morley Democratic Services Officer

46. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Martin.

47. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillor Bull, as a member of the judiciary, declared an interest in any item that referenced the Peterborough Enforcement Service (PES) and the Safer Peterborough Partnership (SPP).

48. MINUTES OF THE ADULTS AND COMMUNITIES SCRUTINY COMMITTEE MEETING HELD ON 16 JANUARY 2018

The minutes of the meeting held on 16 January 2018 were agreed as a true and accurate record.

49. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

There were no requests for call-in to consider.

50. REPORT OF THE TASK AND FINISH GROUP TO ASSIST THE DEVELOPMENT OF A NEW HOMELESSNESS REDUCTION STRATEGY

Councillor Lane, the Chair of the Task and Finish Group introduced the report which was submitted to the Committee following a review of the issues surrounding homelessness and the development of a new Homelessness Reduction Strategy. The Task and Finish group and the supporting officers to the review sought the Committee's approval for submission of the recommendations contained within the report to Cabinet.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The Chair of the Task and Finish group thanked the committee for the opportunity to present the group's work and hoped that the completed work met the Committee's and their brief's requirements.
- In the report was a recommendation to accept the report and approve the submission of the Housing Strategy to Council but equally important was the second recommendation which concerned the lobbying of Government to return to the system where payment of the housing benefit element of welfare benefit was made directly to landlords to encourage them to offer more properties and secondly, that section 21 of the Housing Act 1988 should be reviewed and revised in order to provide greater tenancy security.
- The Chair of the Task and Finish expressed his appreciation and thanks for the support and endeavours of all those involved in producing the new Homelessness Strategy; the elected members, many of whom were on the Committee, the Neighbourhood Project Manager from Cross Keys Homes who was the co-opted member of the group, Council officers and various other supporting agencies. The Chairman expressed particular thanks to the Housing Needs Manager and his team for their guidance, without which they would not have achieved so much.
- Councillors welcomed the report and suggested that the local MP should be brought onside to add their support.
- The group chairman directed the Committee to the action plan contained within the report and the target dates that were provided for each of the actions on the plan.
- The new Homelessness Reduction Act would come into force on 3 April 2018 and would bring about major changes to the way the housing team worked. It was expected that these changes would result in significant challenge ultimately leading to case law which would alter the legislation.
- Traditionally homelessness strategies were for a period of five years but this strategy was only for two years because of the expected changes to the legislation. A new Housing Strategy would be brought back in two years' time when there would more understanding of how the legislation sat and what the Council's responsibilities were.
- Officers assured Members that they would be regularly briefed on the progress of the strategy and they would seek to provide monthly briefing notes on progress against the plan.
- The Committee Chairman commented on the hard work that had been put into producing the report and felt that the Adults and Communities Scrutiny Committee, to its credit, had raised the profile of the homelessness issue.
- Members felt that there was some conflict between the two parts of the second recommendation; payment of the housing benefit element of welfare benefit direct to landlords and revision of section 21 powers, in that one seemed to be in the interests of landlords and the other against.
- Payment of the housing benefit element of welfare benefit direct to landlords was a way of protecting tenants as sometimes temptation was too great and the service wanted tenants to pay their rent so that they avoided eviction. Additionally, landlords needed to be offered some security so that accommodation could be accessed both within the social housing and private sectors.
- It had become very apparent that Section 21 of the Housing Act 1988 had been used to evict people from their homes without any justification. The Task and Finish group felt that this was very unfair and that people should be given reasonable justification for why they were losing their homes and that this power should not be abused and used as a threat.
- Use of section 21 of the Housing Act 1988 was the biggest cause of homelessness nationally and the recommendation to review it was supported by many other Councils.

RECOMMENDATIONS:

The Adults and Communities Scrutiny Committee considered the report and **RESOLVED** to recommend that;

1. The Homelessness Strategy 2018 - 2020 be endorsed and to be taken to Cabinet for approval and adoption.
2. The Cabinet Member for Growth, Planning, Housing and Economic Development contacts (i) the Secretary of State for Housing, Communities and Local Government, (ii) the Secretary of State for Work and Pensions, and (iii) the Local Government Association, seeking their support to amend legislation so that:

(a) the Housing Benefit element of welfare benefit payments are paid direct to landlords rather than to tenants, in an attempt to encourage more landlords to offer their properties for homeless households or those at risk of becoming homeless; and,

(b) Section 21 of the Housing Act 1988 (*Recovery of Possession on Expiry or Termination of Assured Shorthold Tenancy*) is reviewed with a view to ending its widespread use, and in its place introduce legislation that provides for greater tenancy security in the private rented sector.

51. NEW COUNCIL HOUSE PROVISION

The Housing & Strategic Planning Manager introduced the report which provided the Committee with the national context relevant to the delivery and ownership of social housing stock by local authorities in general, and also the background to the delivery and ownership of social housing stock by Peterborough City Council.

The Adults and Communities Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- The report was presented to the Committee following a motion that was carried at Full Council on 24 January 2018 which asked the Committee to look at the benefits, social value and business case for new council house provision in Peterborough.
- There was a shift in the Government's focus from Council owned housing to housing association owned housing and in the 1980's a largescale transfer of Council housing stock to Housing Associations started. This was accompanied by major changes in funding which resulted in a dramatic reduction of the numbers of new local authority owned social housing dwellings being built but a significant increase in the number of Housing association homes being built.
- There had been a shift away from the role of statutory provider of traditional council housing for local authorities towards a housing delivery enabler role and this was being done through a range of delivery vehicles, such as building through general funds accounts, developing joint venture housing company partnerships with other providers and establishing wholly owned local authority housing companies.
- The report indicated that there had been a notable shift towards housing companies as the preferred choice of housing delivery vehicle particularly for local authorities that no longer had their housing stock such as Peterborough. However this was also being taken up by authorities that retained their housing stock as it offered different flexibilities as a means of providing affordable housing.
- In 2004 Peterborough City Council transferred its housing stock of 10,000 homes to the Registered Provider (RP) Cross Keys Homes (CKH) as it was concluded that the Council

would be unable to generate the money needed to bring its homes up to the standard required by Government.

- In 2016 a Council task and finish group recommended that the Council should finance and build new homes to meet specific needs and that it should finance more building of affordable rented housing by supporting housing associations with access to finance.
- Partly in response to the task and finish group's recommendations, a Joint Venture (JV) housing company, Medesham Homes, was set up with Cross Keys Homes. The joint venture meant that the Council could access the skills that CKH brought to aid delivery and management of the housing stock once completed and also share the financial input to support the delivery of new homes.
- Peterborough Council had allocated £20m 'invest to save' capital to support the Council's share of investment in future schemes to be delivered by the JV. Council had also agreed that £14.6m funds accumulated from capital receipts received from Cross Keys Homes from Right to Buy sales would be directed to the housing company to build new affordable homes in Peterborough.
- The Housing register was a vehicle for all housing associations, not just Cross Keys Homes, to advertise their properties.
- The Housing & Strategic Planning Manager investigated the number of people/households on the waiting list for Housing going back to 2006 for the same quarter, April to June, each financial year and reported that between 2006 and 2013 the figures ranged from 6,500 to 9,000. In 2013 there was a significant change in the housing allocation policy and the criteria to go on the register was changed. In 2014 there were 2,688 households on the register and it has remained around that figure ever since.
- Although there had been a reduction in the number of people on the register there had also been a reduction in the number of houses; down to 182 and 228 in the last two years from previous levels of 300 and 380.
- As an up to date snap shot of the situation, for the week ending 4 March 2018 there were 2847 people on the housing register and for that *week*, not quarter, there were 14 properties advertised.
- People were much less likely to give up their tenancy than previously as because of changes to the security of tenure people stayed put and did not want to risk moving.
- In 2014/15, the authority delivered 1342 net completions of new homes of which 492 (37%) was affordable housing. In 2015/16 the figures were 928 net completions, of which 167 (18%) was affordable housing and in 2016/17 the figures were 1201 net completions, of which 135 (11%) was affordable housing. The count of net completions for the 2017/18 year had not yet been done but it was expected that 131 affordable homes would be delivered.
- The first scheme to be delivered by Medesham Homes, which was already on site at Midland Road, would deliver 29 social homes for rent. Councillors questioned whether the pace of this delivery was fast enough in light of the amount of money invested.
- All of the funds had not already been spent and in the next three years schemes in the pipeline would deliver a further 392 homes.
- The money that had been made available to the Joint venture was there to back up other forms of capital investment from the Combined Authority and the HCA (Homes and Community Agency)
- The Combined Authority had a budget of £170m to deliver affordable housing in Peterborough and Cambridgeshire over a five year period from April 2017 and Medesham Homes would be submitting bids to access these funds to support its delivery programme over the next few years.
- Investment in Medesham Homes needed to be made to try and alleviate the acute problem of temporary accommodation that the Council was facing.
- It was felt that there was some pace now to lessen and hopefully stop altogether the use of Bed and Breakfast (B & B) style accommodation as increased usage of this type of accommodation had caused costs to spiral and were unsustainable. The savings from not

using B & B's would counter balance some of the costs involved in setting up the Medesham Homes joint venture.

- The Medesham Homes developments were for the long term and would take time to come to fruition. Outside of the Medesham board process the Council was looking at a whole raft of measures and shorter term interventions to reduce the use of temporary accommodation such as working differently with the private sector to enable leases to come forward on a long term basis, bringing empty homes back into use and investing in shorn service to prevent homelessness occurring in the first place.
- With Medesham Homes, the Council would have more of an enabling role and be able to directly influence the level and type of housing that was delivered. Prior to having Medesham Homes the Council had to rely on its Housing Association partners and whilst it monitored them and advised them on what sort of housing was required in the City it was unable to tell them to build more homes.
- The Council encouraged Housing Associations to build two bedroomed houses and to provide more rented instead of shared ownership properties and tried to have sympathetic planning rules and provide support with bids they were making.
- As the Medesham Homes joint venture had received funds upfront there would be control mechanisms in place to make sure they were delivering all that they should be.
- The Board would ultimately make the decisions but as a joint partnership with a vested interest in Peterborough residents those decisions would reflect the housing situation and help improve things.
- The Council would present the housing pressures to the Board who would then produce bids. If the bids did not meet the Council's needs then they would not be commissioned.
- The decision on whether or not the money was spent was delegated to directors with oversight from the Leader and was a very lean procedure.
- Operationally, a live tracker tool had been set up which week by week showed what demand was looking like and what the supply was like so that at any time the Council could go to Medesham homes and any other provider and say, for example, that things were not moving in the right direction and investment needed to be increased in certain places or delivery needed to be focussed elsewhere.
- Officers had been looking at the governance arrangements for the Medesham Homes joint venture and had suggested that a progress board be set up. Subject to agreement, the board would have Member involvement, including Scrutiny and Cabinet, and would oversee Medesham Homes' progress against targets and help to maintain traction.

AGREED ACTIONS

The Committee RESOLVED to:

1. Note the challenges to delivering council houses in the traditional sense for Peterborough as a local authority that has transferred its housing stock and no longer has a Housing Revenue Account
2. Note the mechanism that the Council had already put in place to enable the provision of social housing that Peterborough City Council was directly engaged in delivering, through the establishment of the housing joint venture with Cross Keys Homes, Medesham Homes

RECOMMENDATIONS:

The Committee RESOLVED to recommend to full Council that

1. The Council's focus for delivering social housing should continue to be through the now established joint venture housing company, Medesham Homes, rather than seeking to return to providing council housing in the traditional sense; this vehicle having the flexibility

to deliver a range of tenures and to take advantage of the capability of each partner to provide land, funding and capacity and share risk when responding to the challenges of austerity and the housing crisis

52. MONITORING SCUTINY RECOMMENDATIONS

The Democratic Services Officer introduced the report which provided the Committee with a record of recommendations made at the previous meeting and the outcome and progress of those recommendations to consider if further monitoring was required.

AGREED ACTIONS

The Adults and Communities Scrutiny Committee **RESOLVED** to consider the response from Cabinet Members and Officers to the recommendations made at the previous meeting, as attached in Appendix 1 of the report and agreed that no further monitoring of the recommendations was required.

53. FORWARD PLAN OF EXECUTIVE DECISIONS

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and where appropriate identify any relevant areas for inclusion in the Committee's work programme

AGREED ACTIONS

The Committee noted the Forward Plan of Executive Decisions.

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CHAIRMAN
7.00pm - 8.00pm

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 5
10 JULY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

APPOINTMENT OF CO-OPTED MEMBERS

RECOMMENDATIONS
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Parish Councillor Neil Boyce as a non-voting co-opted member to represent the rural area for the municipal year 2018/2019. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Parish Councillor James Hays as a second non-voting co-opted member to represent the rural area for the municipal year 2018/2019 or as the nominated substitute for Neil Boyce should he be appointed as the non-voting co-opted member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year.

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Interim Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Neil Boyce as a Non-Voting Co-opted Member for municipal year 2018/19 to the Adults and Communities Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 *The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS

3.1 *As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.*

3.2 *There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.*

3.3 *A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.*

2.2 The Committee is also requested to consider appointing a second Parish Councillor James Hays as a co-opted member to represent the rural area or as the nominated substitute for Neil Boyce.

2.3 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Parish Councillor Co-opted Members

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing a rural area to ensure the voice of the rural communities are reflected. The nomination will be decided by the Parish Council Liaison meeting. The Parish Council Liaison has therefore proposed that Parish Councillor Neil Boyce be nominated to represent the rural area on the Adults and Communities Scrutiny Committee and that Parish Councillor James Hays be nominated as a second co-opted member or as a substitute should the Committee decide to only appoint one Parish Councillor co-opted member.

It is therefore proposed that the Committee approve the appointment of Neil Boyce as a Parish Councillor co-opted member of this committee to represent the rural area and consider the appointment of James Hays as a second Parish Councillor co-opted member or as a substitute for Neil Boyce for the municipal year 2018/19.

NEXT STEPS

If the Committee agree to appoint the above nominations as co-opted members of the Adults and Communities Scrutiny Committee from 10 July 2018, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If James Hays is appointed as a substitute he may attend and take part in any meeting when asked to attend as a substitute for Neil Boyce.

5. CONSULTATION

5.1 None.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The inclusion of the co-opted members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

7. REASON FOR THE RECOMMENDATION

7.1 The recommendation is made to assist the Scrutiny Committee in fulfilling its terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

9. IMPLICATIONS

Financial Implications

- 9.1 Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

Legal Implications

- 9.2 Due process has been followed with regards to the appointment of the co-opted members..

Equalities Implications

- 9.3 Members are keen to ensure that the Committee membership is as inclusive as possible and provides relevant expertise in accordance with the terms of reference for this committee.

Rural Implications

- 9.4 The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities are reflected.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 None.

11. APPENDICES

- 11.1 None.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 6
10 JULY 2018	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director Communities and Safety	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Ian Phillips - Head of Community and Safety Transformation Sarah Ferguson - Assistant Director Housing, Communities and Youth	Tel. 863849

INTEGRATED COMMUNITIES STRATEGY

R E C O M M E N D A T I O N S	
FROM: Service Director for Communities and Safety	Deadline date: <i>n/a</i>
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Review the progress made in developing the Peterborough Together partnership and proposals for developing the delivery plan for submission to Government 2. Review and comment on the strategic priorities identified 	

1. ORIGIN OF REPORT

1.1 This report is presented at the request of the Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 To brief the Committee on the work that the council is piloting with Government, following the Government's Green Paper on Integrated Communities.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1: Functions determined by Council:

Neighbourhood and Community Support (including cohesion, community safety and youth offending)

2.3 This report links to a number of Corporate priorities, particularly: Keeping all our communities safe, cohesive and healthy.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The Government launched its Integrated Communities Strategy Green Paper on 14th March 2018, naming Peterborough as one of five local areas chosen to work with the Ministry of

Housing, Communities and Local Government (MHCLG) to develop “local integration plans” (<https://www.gov.uk/government/consultations/integrated-communities-strategy-green-paper>). The other four areas are Blackburn with Darwen, Bradford, Walsall, and Waltham Forest. Peterborough was invited to participate in the programme because we have “already demonstrated a keen grasp of the challenges we face and (have) shown a desire to try new things and learn from what works”.

- 4.2 In addition, Peterborough City Council is one of six cities taking part in the Inclusive Cities programme, which is being led by Compas (Centre on Migration Policy and Society). The other cities are Glasgow, Cardiff, Liverpool, Bristol and London. The programme is providing an opportunity to share learning and understanding about how cities in the UK and the USA experiencing significant population change as a result of inward migration, develop inclusive and welcoming communities.
- 4.3 Peterborough is the only city to be taking part in both these nationally significant programmes. Given the significant overlap in the agendas the two are being brought together as one overarching programme, with one delivery plan - Peterborough Together.
- 4.4 The Green Paper follows the Casey Review on integration in 2016, and proposes ambitions in these areas:
1. Strengthening leadership to drive integration in policy development and service delivery
 2. Supporting newly arrived migrants to integrate and improve communities’ ability to adapt to migration
 3. Making sure all children and young people are prepared for life in modern Britain and have the opportunity for meaningful social mixing with those from different backgrounds
 4. Boosting English language skills – which are fundamental to being able to take advantage of the opportunities of living in modern Britain such as getting a job, mixing with people and playing a full part in community life
 5. Mitigating residential segregation and supporting people to build strong and integrated communities
 6. Increasing economic opportunity
 7. Challenging the practices that can hinder integration and equal rights
 8. Learning what works in building integrated communities and sharing that learning
- 4.5 The Ministry has set a timetable for the five local areas to develop their strategy and delivery plan through a local integration partnership (LIP), with a strong emphasis on the evidence that planned interventions will impact upon the issues we identify, and ongoing evaluation that proves it. Within Peterborough, the LIP will be known as the Peterborough Together Partnership (PTP) and comprise partners from the public sector, voluntary sector, faith groups and private businesses. Initially, the focus of the PTP will be to oversee the development and delivery of the Integration programme. However, it is the intention that the Partnership take a broader remit and considers progress and delivery of a number of related programmes and services, for example Inclusive Cities, Controlling Migration Fund and the Can Do regeneration programme. This will bring together, for the first time, all community engagement and development programmes into a single place, providing greater alignment of delivery, issues and resources.
- 4.6 Although Peterborough City Council are the lead organisation working with the Ministry, the expectation from Government, and a view which is shared by the council, is that the delivery plan should be developed and owned by a partnership of organisations.
- 4.7 The Peterborough Together Partnership is due to meet for the first time on 2nd July to discuss the strategy and proposed programme for delivery. The terms of reference for this Board, along with the membership, can be found at appendix 1.
- 4.8 Funding will potentially be available to support development plans and bids, subject to MHCLG agreeing the Partnership’s delivery plan. Decisions are expected to be announced by the Ministry in September/October 2018, with funding available initially until March 2020. Further funding opportunities will developed by the Ministry as part of next Comprehensive Spending Review.

- 4.9 In order to develop a delivery plan, a number of priority themes have been identified. These take into account the national strategy and local integration issues for Peterborough, and will help to shape the strategic context of the programme. The priority themes are:
- Young People
 - Improving English language skills
 - Tackling segregation and promoting social mixing
 - Increasing economic opportunity
 - Challenging practices that can hinder integration and equal rights
- 4.10 Over the summer, the Peterborough Together Partnership will commission a number of 'select committees' to examine these issues in more detail. The committees will examine the integration issues that may exist in the city, and speak to a number of organisations to gather evidence to consider ways in which integration could be improved. The findings from the select committees will form a major part of the evidence that will be presented to Government within the delivery plan. Included within Appendix 1, is more information describing how the select committees will be developed.
- 4.11 At the time of writing, individual projects proposals have not yet been developed. However, it is anticipated that the focus of the proposals will be breaking down segregation and inequalities between communities, including our settled British residents. Areas that select committees will explore will include:
- how to build upon the successful model of National Citizenship Service, to further engage and develop young people
 - how to increase social mixing between different communities
 - developing more opportunities to learn and practice speaking English
 - supporting people to get into work, or develop the skills to progress their career
 - how to reduce economic and health inequalities across the city
- 4.12 The delivery plan will be developed and submitted to the Ministry by the end of August. A further report will be presented to the Scrutiny Committee later this year, to update on the programme and delivery.

5. CONSULTATION

- 5.1 Consultation will take place through the Select Committee process. This will engage with numerous organisations in the private, public and voluntary sector services to understand issues from a range of perspectives. The Partnership is a multi-agency partnership where a broad range of views and perspectives can be shared.

6. ANTICIPATED OUTCOMES OR IMPACT

- 6.1 The initial focus over the summer will be to use the delivery plan and select committee process to gather an in-depth view of integration within our city. This will help to identify where the issues lie and allow for innovative solutions across partners to be developed. Whilst the Ministry's delivery programme is initially for two years, the Integrated Communities Strategy is being described as a 15-20 year programme. It is our intention to ensure we develop ways of working and system changes that lead to sustainable change within Peterborough. This will lead to a more integrated city, where people of all ages and backgrounds mix socially, have reduced economic and health inequalities, and can benefit from greater employment opportunities. If successful, this will ultimately lead to reduced demand for council and other public sector services.

7. REASON FOR THE RECOMMENDATION

- 7.1 Scrutiny Committee is recommended to approve this report due to the Ministry's delivery plan deadline.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 Not to pilot the Integrated Communities strategy work with Government. This alternative has been rejected, due to the loss of funding and opportunity to test new methods of delivery which will improve outcomes for the city.

9. IMPLICATIONS

Financial Implications

9.1 Any grant received from Government will be monitored and managed in accordance with PCC policy.

Legal Implications

9.2 The terms of the grant have not yet been shared with the council, however this is expected to be in line with other funding the council receives from Government.

Equalities Implications

9.3 One of the aims of the programme and its delivery is to reduce inequalities amongst all communities, including those from protected characteristic groups.

Rural Implications

9.4 n/a

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 N/a

11. APPENDICES

11.1 Appendix 1 - Terms of reference for the Peterborough Together Partnership

Appendix 1

Peterborough Together – our integration partnership

This paper sets out the DRAFT terms of reference for the Peterborough Together partnership board as proposed with MHCLG (pages 1-3) and also proposes terms of reference for key elements of its supporting structures (pages 4-6).

The DRAFT Peterborough Together partnership board Terms of Reference

Background and context

The Integrated Communities Strategy sets out government’s ambition to build strong, integrated communities where people, whatever their background, live, work, learn and socialise together, based on shared rights, responsibilities and opportunities.

To take forward this ambition, Government will work in the first instance with Peterborough and four other local authorities to better understand the challenges specific to a place and to co-design local delivery plans to tackle these challenges, building on existing best practice and further developing asset-based approaches.

Purpose of the Peterborough Together partnership board and responsibilities

1. The Peterborough Together partnership board will be responsible for setting the strategic direction for the programme, developing and signing off the local delivery plan, and overseeing its delivery.
2. Specifically, the Peterborough Together partnership board will:
 - Bring together a wide range of partners to co-design a long term and ambitious delivery plan in partnership with MHCLG
 - Use its members’ insight and expertise and evidence to determine priorities for the local delivery plan
 - Challenge the local authority and partners to stretch ambitions for the partnership
 - Develop a culture of learning and innovation to understand and share knowledge with other areas on how improvements are delivered.
 - Encourage and support new ways of thinking, planning and acting – bringing systemic change for the long term.
 - Build on good practice and maximise existing assets and infrastructure.

Membership

3. To enable effectiveness and efficiency, the Peterborough Together partnership board will comprise a diverse range of senior and influential figures under an independent chair (see membership list below). Membership will need to reflect the agreed priorities and as a result will be regularly reviewed to ensure relevance.

Peterborough Together Partnership Board
Independent chair
City Leadership Forum
Private sector representatives
Interfaith Council chair
Council for Voluntary Service
Parish Councils Liaison Forum
Cabinet member, PCC
MHCLG
Youth MP
Opportunity Peterborough
Disability Forum

Peterborough Together Partnership Board
University Centre, Peterborough
Inclusive Cities lead
CCG Integration Lead
Secondary Heads Forum chair
Primary Heads Forum chair
RSL - Cross Keys Homes
National Landlords' Association
Police
DWP / Job Centre Plus
Multi Agency Forum
Joint Mosques Council
Muslim Council of Peterborough
Peterborough Soroptimists
Peterborough Community Groups Forum
Peterborough Community Assistance Scheme
Citizens Advice Bureau
Director, Communities and Safety, PCC
PCC officers

4. The partnership board will be supported by and formally linked to a broader network of other stakeholders, including groups such as Peterborough's current Cohesion and Diversity Forum and City Leadership Forums.
5. The Peterborough Together partnership board will also form the Inclusive Cities Taskforce.
6. An independent chair for the Peterborough Together partnership board is proposed. The Chair is responsible for ensuring the effective functioning of the partnership board keeping it focused on developing, signing off and achieving the aims set out in the delivery plan.
7. Members will:
 - Bring their expertise and knowledge to address opportunities around stubborn indicators and taking a 'solutions focussed approach', bring together broader external perspectives to identify opportunities.
 - Provide scrutiny and challenge as part of the assurance and decision-making process.
 - Ensure evidence-based discussions to agree priorities, potential system changes (culture, policies and services) and focus interventions on where need is greatest.
8. The Peterborough Together partnership board will be supported by an executive officer group, which will drive forward and have oversight of programme delivery for the Integration Strategy and Inclusive Cities.
9. "Task and finish" and working groups will also emerge from this approach, notably a series of select committee-styled working groups to focus on key aspects of programme development in May – July 2018.
10. A Peterborough Together partnership board meeting agenda will always include:
 - A decisions log and progress report from the Chair against the agreed plan – with discussion focused on key areas where there is slippage or where decisions are needed about next steps.
 - The current risk and issues register, with detailed scrutiny of strategic risks and issues which need resolution.

Meeting frequency

11. The Chair will ensure that the Peterborough Together partnership board meets regularly so that members are able to contribute fully and can offer timely advice to ensure programme deliverables are met. Key programme milestones are set by MHCLG for early June, July and late August 2018.

Peterborough Together partnership board meetings will take place ahead of each of these deadlines. The first is set for May 25th 2018. The partnership board will decide on frequency of meetings thereafter.

12. Six select committee styled forums and fortnightly officer group meetings will take place throughout this early period of programme development, alongside the network of wider stakeholders described in (4) above.

Quorum

13. A quorum shall be determined by the partnership board (*eg X members; roles Y,Z*).
14. If members are unable to attend the meeting, a delegated representative will attend in their place subject to agreement with the Chair ahead of the meeting – delegates should have the authority to make decisions.

Escalation

15. It will be important that decisions are reached collectively – the Integration Plan must be supported by all members, for example. It will be the role of the Independent Chair, supported by partnership board members including MHCLG, officers and others to manage and mitigate disagreement.
16. Where risks and issues cannot be resolved at Peterborough Together partnership board level, the Chair is responsible for escalation in the first instance to local leaders (democratically elected and Chief Executive, for example) before the MHCLG via the MHCLG delivery lead.

Ensuring independence and managing conflicts of interest

17. Members must, on appointment, declare any actual or potential interests that might affect their role to the Chair and these should be recorded formally.
18. Any conflict of interest, either actual or potential, should be formally declared and documented at the start of each meeting and appropriate action (eg.withdrawal from discussion of the relevant item) taken where considered appropriate.
19. Where the Chair has a conflict of interest, they must declare it and withdraw so a deputy can chair that part of the meeting.

Resignations process and membership

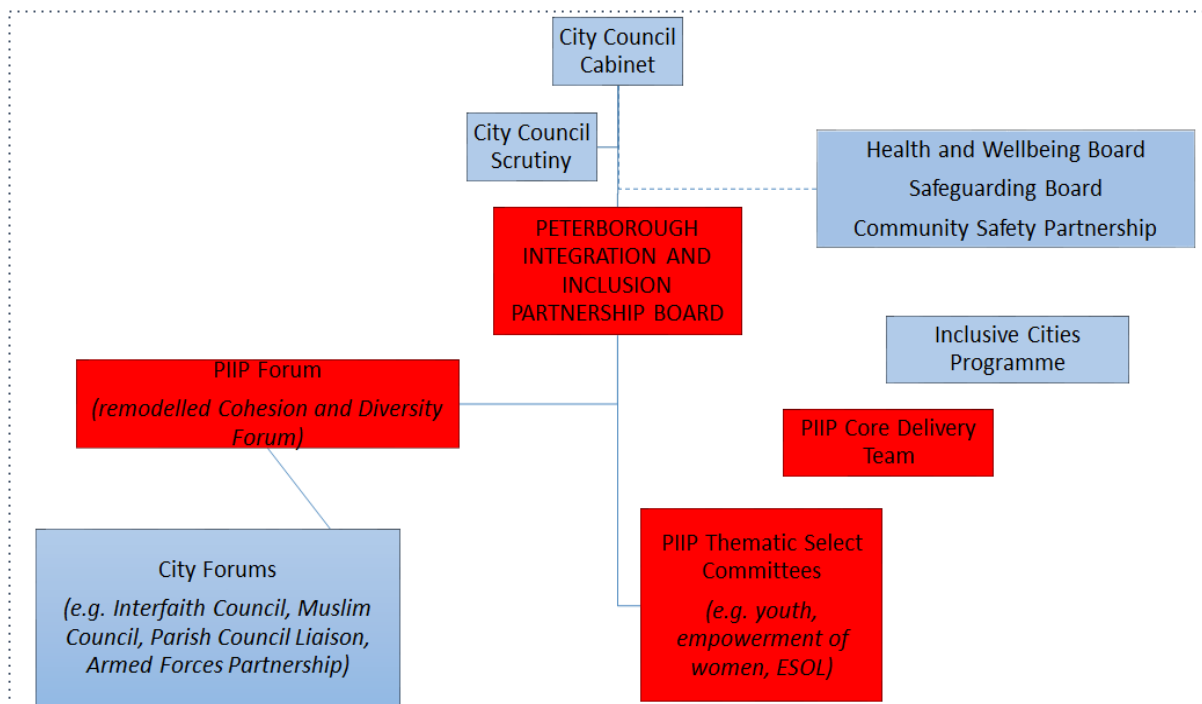
20. A member may step down at any time by informing the Chair.

Review of terms of reference

21. Terms of Reference (ToR) will be reviewed regularly to ensure they meet the evolving programme's requirements and when wider structural changes impact upon the Peterborough Together partnership board's terms of reference.

Peterborough Together partnership board supporting “select committees”

In order to develop the integration agenda, the Peterborough Together partnership board (given the generic name of the Peterborough Integration and Inclusion Partnership Board in the diagram below) will be supported by a series of themed groups and existing forums and networks.



The officer group (PIIP Core Delivery Team above) will meet fortnightly during April – September 2018. The following section describes the work of the “Thematic Select Committees” which will meet to develop the detail of the integration programme during May – August 2018.

Thematic “select committees”

Background and context

1. Five thematic groups are proposed, mirroring the priority areas of the Green Paper and Peterborough’s own priorities set out in discussions with MHCLG:
 - a) Young people (considering segregation and social mixing in schools and neighbourhoods, and improving educational attainment);
 - b) English language skills;
 - c) Tackling segregation and promoting social mixing;
 - d) Increasing economic opportunity; and
 - e) Challenging the practices that can hinder integration and equal rights.

Membership

2. Themed groups will be attended by partnership board members, representatives of stakeholders and others by invitation.
3. People with expertise, expert knowledge (including expertise by experience) will be invited to attend the meetings to present and discuss their “evidence”.

Activity

4. The purpose of the themed groups is to examine the issues behind particular challenges to integration and identify approaches to tackling them.
5. Themed groups will meet at least once between May 25th and June 29th
6. Each themed group will:
 - Examine the problem, using hard and soft data provided by invited “witnesses”;

- Identify gaps in our knowledge and task individuals to develop the evidence base;
- Identify potential solutions to the problem;
- Make recommendations to the Peterborough Together partnership board of the effective way forward; and
- Identify the measures necessary to demonstrate positive impact on the problem over the course of the programme.

Additional evidence

7. The specific topics being considered by the themed groups will be publicised and written submissions welcomed from the wider network and public.
8. A dedicated email address for the integration programme is being considered.

Support for themed groups

9. Each themed group will have a dedicated (Peterborough City Council) officer lead. This individual will work with the themed group chair and the Integration Programme Manager to summarise the work and proposals of the themed group, which will in turn be considered and incorporated by the Peterborough Together partnership board into its delivery and integration plans. These will be submitted to MHCLG in late August 2018.

Beyond September 2018

10. The Peterborough Together partnership board will review its supporting structures once the final delivery and evaluation plans have been agreed with MHCLG.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 7
10 JULY 2018	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director for Communities and Safety	
Cabinet Member(s) responsible:	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	
Contact Officer(s):	Sarah Ferguson, Assistant Director, Housing, Communities and Youth Sean Evans, Head of Housing Needs	Tel. 01733 864083

**HOMELESSNESS STRATEGY AND ROUGH SLEEPING ACTION PLANS
PROGRESS REPORT**

R E C O M M E N D A T I O N S	
FROM: Head of Housing Needs	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Scrutinise the progress updates in relation to the Homelessness Reduction Strategy Action Plan, the Rough Sleeper Task and Finish Group recommendations and the Housing Needs Service update. 	

1. ORIGIN OF REPORT

1.1 This report is submitted at the request of the Adults and Communities Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to provide the committee with an update of progress on the Homelessness Reductions Strategy Action Plan and the recommendations of the rough sleeping Task & Finish group, which were agreed by Cabinet on the 20th March 2017. The report also provides an update on the Housing Needs service.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No.2.1, Functions determined by Council,

3. Housing need (including homelessness, housing options and selective licensing).

2.3 This report links to the following corporate priorities:

- Keeping our communities safe, cohesive and healthy
- Safeguarding children and vulnerable adults

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	n/a
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4. BACKGROUND AND KEY ISSUES

4.1 The Homelessness Reduction Strategy Action Plan

4.1.1 The Homelessness Reduction Strategy was previously considered by the Adults and Communities Scrutiny Committee in March 2018, and presented and agreed by Full Council on the 21 May 2018. The strategy was the product of a cross-party task and finish group which considered a range of evidence during its development.

4.1.2 Homelessness can be complex and not every case is the same. The situation is affected by national and local circumstances that are always changing, but this does not prevent the council from aiming to achieve the best for its citizens. The Housing Needs team strives to prevent homelessness where possible, takes steps to identify the causes and ensure households are supported in minimising the risk of homelessness and breaking the cycle.

4.1.3 The Homelessness Reduction Strategy sets out the ten key objectives what we are trying to achieve:

- Objective 1: Eliminating the use of Travelodge-type accommodation and reducing / eliminating the use of B&B-type accommodation for temporary accommodation
- Objective 2: Ensuring the effective implementation of the Homelessness Reduction Act and embracing the culture change this will bring
- Objective 3: Creating a suite of prevention tools which will give the Housing Needs team improved chances of success in preventing homelessness
- Objective 4: Supporting landlords and tenants to support them to overcome landlord/tenant issues which may lead to eviction action
- Objective 5: Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in order to support preventative work
- Objective 6: Increasing the supply of self-contained temporary accommodation options in order to support the reduction of B&B use
- Objective 7: Exploring the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords
- Objective 8: Ensuring that information and advice on housing and homelessness prevention is widely available and that our customers are seen at the earliest possible opportunity
- Objective 9: Maintaining services and creating an effective supported accommodation pathway for single homeless people and rough sleepers
- Objective 10: Increasing the focus on performance supported by clearer data

4.1.4 The Homelessness Reduction Strategy Action plan attached (appendix 1) provides the committee with an update on the progress made against the individual actions and objectives contained in the plan.

4.2 The Rough Sleeping Task & Finish Group Recommendations

4.2.1 Rough sleeping is a key aspect of homelessness which the council continues to be proactive in addressing, and forms an important part of the overarching Homelessness Reduction Strategy, building on work which has been underway for two years. At its meeting on 20 July 2016 the Strong and Supportive Communities Scrutiny Committee (now the Adults and Communities

Scrutiny Committee) recommended that a cross-party task and finish group be established to review the work being undertaken in Peterborough to support the apparent rise in rough sleeping in the city.

- 4.2.2 The Committee received a report of the group's findings and recommendations at its meeting on 7 March 2017 which was then submitted to Cabinet on 20 March 2017.
- 4.2.3 At the meeting on 20th March 2017 Cabinet considered the report and recommendations of the Task and Finish group and agreed the amended recommendations as follows:

Recommendation 1

That a strategic group be set up which meets regularly in order to identify duplication and gaps in current provision for rough sleepers and which includes representation from partner agencies including from the faith and voluntary sector. This group will develop a Rough Sleeper Strategy to be developed and approved by Council to support the work of officers and the wider partnership arrangements, and will monitor and respond to fluctuations in the delivery of the council's homelessness policy.

Recommendation 2

The creation of a multi-agency task and targeting group to work on a long-term plan to ensure that individual rough sleepers are supported to move away from a street-based lifestyle.

Recommendation 3

That the staff resource dedicated to supporting rough sleepers is increased beyond the current single officer to provide greater resilience and capacity, including provision for weekend outreach work in addition to the existing Monday to Friday service, subject to the availability of funding.

Recommendation 4

With a growing rough sleeping population, it is important for the availability of suitable all year round night shelter accommodation to be maintained, or perhaps increased, to ensure that those most vulnerable are able to get some shelter especially during severe weather conditions.

Recommendation 5

That night shelter accommodation is identified for rough sleepers with dogs where the rough sleeper would not be willing to allow the Council to place the dog into kennels as is current practice, subject to the availability of funding. Additionally, work with organisations in the voluntary sector to develop pet-sitting or other similar projects to enable a rough sleeper with a dog to access services.

Recommendation 6

That consideration be given to establishing formal daytime drop-in advice and advocacy services for rough sleepers, in partnership with the voluntary and faith sectors, focussed on offering advice and guidance as well as case management for service users, with the caveat that this is not a daytime shelter.

Recommendation 7

That consideration be given to a flexible approach to activating severe weather emergency provision (SWEP), taking into account the good practice guidelines provided by Homeless Link.

Recommendation 8

That an urgent solution is found to the deficit of on-street drugs and alcohol support, either through renegotiating the existing contract the council holds with the provider.

Recommendation 9

That a focussed and ongoing communications campaign is undertaken to encourage the public to report rough sleeping to the council so that the most appropriate support can be provided.

Recommendation 10

To design and print business card sized information cards for rough sleepers with contact details

for rough sleeper touch points and durable conveniently sized hand-outs, which can be personalised with key advice and action plans for rough sleepers to support them to leave the streets.

Recommendation 11

That, following a recent announcement from Government about potential support to roll out the Housing First model, further work is carried out to understand the detail behind this announcement with a view to extending local provision by at least two further beds.

Recommendation 12

That the current Chronically Excluded Adults (CEA) project which provides personalised support to rough sleepers and others with the most complex needs be mainstreamed into normal council business from 1 August 2017, the point at which existing grant funding ceases, subject to the availability of funding.

Recommendation 13

That the relationship between affordable housing and rough sleeping be further explored. If it is found that there is a direct correlation between volumes of rough sleeping and availability of affordable housing, that a full report is prepared for Cabinet that explains this connection to enable Cabinet to consider the consequences in the Local Plan.

- 4.2.4 Appendix 2 attached to the report is a copy of the updated Rough Sleeping Delivery Plan detailing current progress against these agreed recommendations.
- 4.2.5 The progress reports for both the Homelessness Strategy and the Rough Sleeping Delivery Plan illustrate the significant progress which has been made across the Council and in close partnership with other statutory, voluntary and faith based organisations.

4.3 Housing Needs Service

4.3.1 Demand

The last year 2 years have been particularly challenging for the Housing Needs Team. In the period April 2016 - March 2017 the Council saw increasing levels of households requiring assistance, with 1586 presenting as being homeless or threatened with homelessness. This represented an increase of 43% on the previous year. This level of demand has remained between April 2017 - March 2018 with 1509 households presenting as homeless.

4.3.2 New Legislation - Homelessness Reduction Act

In addition, new legislation came into force on 3 April 2018. The Homelessness Reduction Act 2017 is a significant change to the way the team operates and changes the role of most of the team from investigative officers to lead professionals who need to be creative in reaching suitable solutions to prevent or relieve a household's homelessness.

The new Act places more emphasis on prevention activities by placing new legal duties on local authorities to provide meaningful support to everyone who is homeless or at risk of homelessness, regardless of whether they are in priority need or 'intentionally homeless', as long as they are eligible.

Previous legislation (Housing Act 1996 as amended by Homelessness Act 2002) defines that a person is considered to be threatened with homelessness if it is likely that they would have become homeless within 28 days. The Homelessness Reduction Act 2017 doubles the number of days from 28 to 56, including those who have been served with a valid Section 21 notice (the legal notice that must be served by a landlord notifying the tenant that possession of the private sector property is required). This has an implication on how the Local Authority needs to respond.

Anyone accepted by the council as being threatened with homelessness will be owed the new prevention duty and the council must take 'reasonable steps' to help them avoid becoming homeless. The Act stipulates that the support offered to eligible applicants is to be more robust than currently required. Once a local authority is satisfied that someone is homeless or threatened with homelessness and eligible for assistance, an assessment should be carried out which includes:

- The circumstances that have caused homelessness / potential homelessness
- The housing and other support needs of the applicant and their household
- A personalised plan, setting out steps for the applicant and the council to take to ensure accommodation is secured and/or retained. An applicant's assessment and plan must be kept under review and updated as necessary, until the local authority has determined that no further duty is owed.

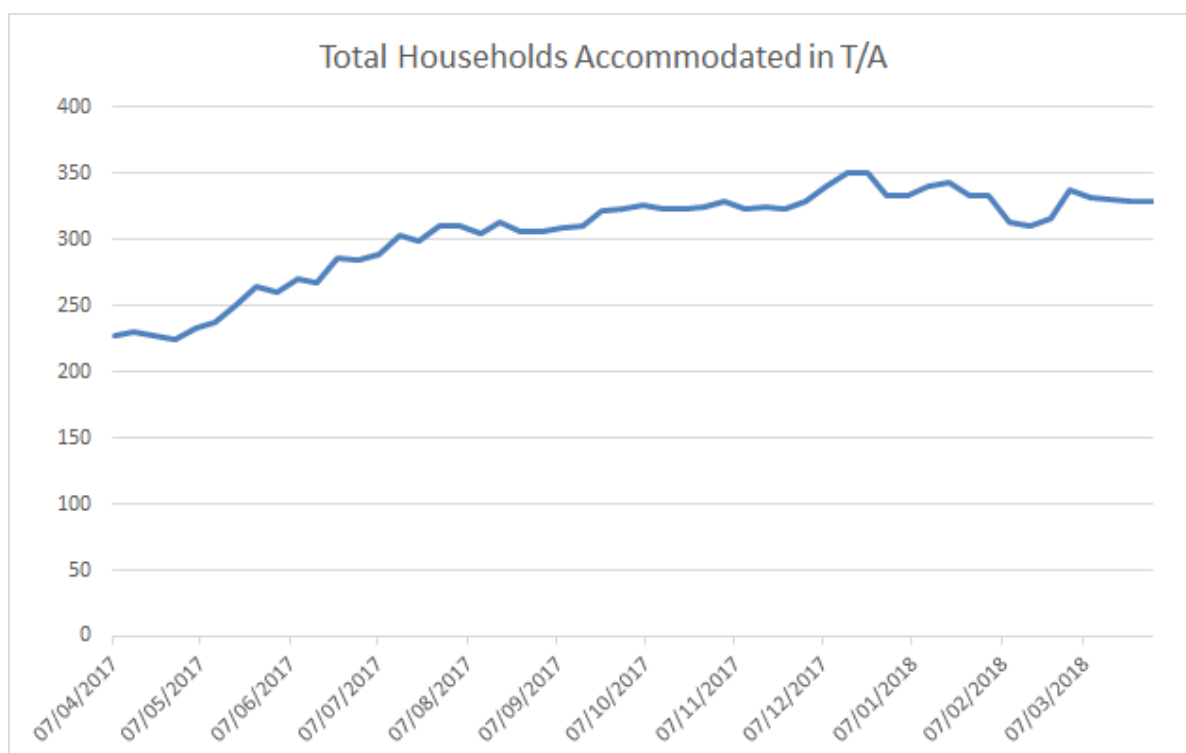
This in itself places an additional requirement upon the team in addition to the increases in demand the team have seen over the last 2 years.

4.3.3 Numbers in Temporary Accommodation

The graph below shows the number of households accommodated in temporary accommodation at the end of every week last year. In the first quarter of 2018/19 these numbers have continued on a similar trajectory.

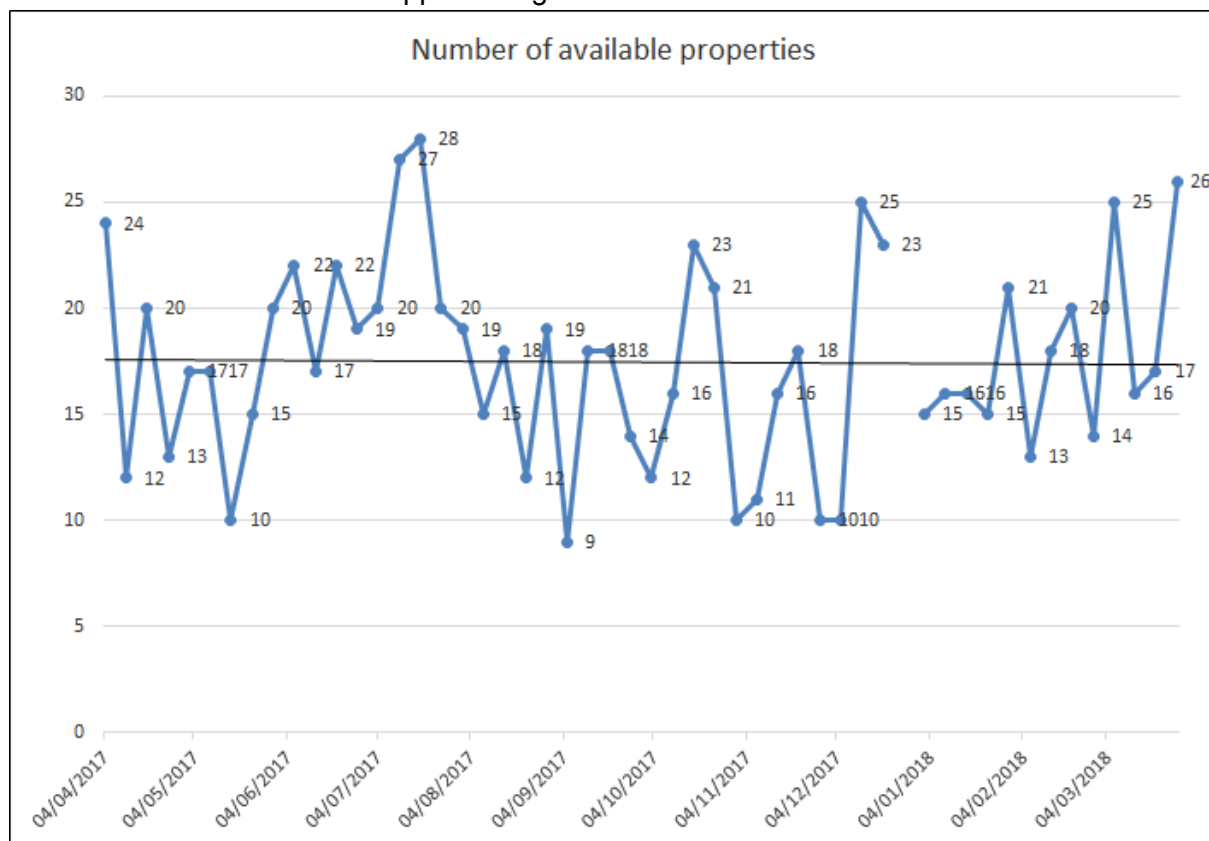
The accommodation which is being brought forward as part of the investment into Medesham Homes is scheduled to start becoming available in July this year and will result in the number of households being accommodated in B&B type accommodation being reduced, which will be a significant improvement in the experience for homeless households who are faced with having to go into temporary accommodation.

In addition the recent launch of the private sector leasing scheme has generated a lot of interest amongst private landlords as we're confident that this will be able to secure more property for use by the Housing Needs team in August 2018.



4.3.4 Available Social/Affordable Rented Properties

The graph below shows the number of social affordable housing properties that have been made available for the housing needs team over the last 12 months (892 in total, averaging 17 per week). These continued low numbers of available properties while the demand increases means that we have to ensure we are making best use of the private sector housing market in meeting the needs of the households approaching us.



4.3.5 Changes in Team Structure

There is recognition of the increases in demand and the increases in workload, not least as a result of the new legislation being implemented. As such, additional investment has been made into the Housing Needs team and the service has been restructured so it will be best positioned to deal with the new burdens.

The restructure commenced in May this year and is near completion. It is envisaged that all new roles will be recruited to and new ways of working adopted by the 1 September 2018.

4.3.6 Successful funding bid

The Council's Housing Needs Team has been successful in a bid to the Ministry of Housing, Communities and Local Government to secure funding to increase its provision to support rough sleepers to leave the street.

The funding, which totals £284,765 for 2018/19, will support the following initiatives:

1. Expansion of the current rough sleeper outreach team from 2 officers to 4
2. All year round emergency crash bed facility to accommodate up to 10 rough sleepers
3. An expansion of the current Severe Weather Emergency Provision offered by Axiom Housing
4. Extension of the current winter night shelter provision offered by the Light Project Peterborough from the current 13 weeks up to 20 weeks
5. Increase in specialist outreach to support those with drug and alcohol misuse issues

6. Funding of specialist GP support services for rough sleepers
7. Funding of a landlord incentive scheme to increase access to single person accommodation in the private sector
8. Funding of 2 specialist workers to support single people to maintain their accommodation once housed
9. And funding of a co-ordinator role who will lead on the delivery of the above initiatives

These initiatives will make a significant difference to the positive work already underway with partners across the City, and will support the delivery of our Homelessness Reduction Strategy.

The funding opportunity came about as part of the Government's targeted £30m fund announced on 30 March 2018.

The funding is for activities in 2018/19, and further discussions between the MHCLG and the council will take place over the coming months regarding continued funding for 2019/20.

5. CONSULTATION

5.1 N/A

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 The views of Scrutiny Committee members will help inform the continued delivery of the action plans and homelessness prevention services.

7. REASON FOR THE RECOMMENDATION

7.1 To ensure that progress to reduce homelessness and rough sleeping remains on track.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 It is not expected that there will be any additional financial implications, which have not already been accounted and budgeted for.

Legal Implications

9.2 N/A

Equalities Implications

9.3 N/A

Rural Implications

9.4 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1 Housing Act 1996 (as amended by Homelessness Act 2002)
- Homelessness Code of Guidance for Local Authorities
- Homelessness Reduction Act 2017

11. APPENDICES

- 11.1 Appendix 1 - Homelessness Reduction Strategy Action Plan June 2018
- Appendix 2 - Rough Sleeping Delivery Plan June 2018

Appendix 1 – Homelessness Reduction Strategy Action Plan

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
1	Eliminating the use of Travelodge type accommodation and reducing / eliminating the use of B&B type accommodation for temporary accommodation	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Aug 2018	AMBER	Ongoing. Current providers have shown an ongoing willingness, but there are limited opportunities for expansion inside of Peterborough.
	Research other providers capacity/willingness to work with the council in providing accommodation in the Peterborough area for homeless households.	To increase the provision of provision in area by up to 50 units to meet current demand	B&B providers / Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Lead Officer	Aug 2018	AMBER	Ongoing. 14 units of self-contained accommodation secured in 2018/19. Further opportunities being explored.
	Investigate with registered providers potential opportunities for increasing hostel type provision for temporary accommodation	To identify whether any potential sites exist and assess costs for development /operation	Registered Providers	Head of Housing Needs / Temporary Accommodation Lead Officer	Nov 2018	AMBER	Limited willingness to consider expansion of hostel type accommodation, but reclassification of former sheltered accommodation is being considered.
	Ensure no 16 or 17 year olds are placed into unsuitable B&B	A partnership approach adopted to ensure no unsuitable placements	Children's Services / Youth Services / Supported	Housing Needs Operations Manager / Team Manager	May 2018	GREEN	Review of Homeless 16/17 year old protocol following new statutory guidance has been completed. No 16/17

Objective		Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
		type temporary accommodation		Accommodation Providers	– Family Safeguarding			year olds placed into B&B by Housing.
		Utilise preventative tools to keep households in their current accommodation	Support those at risk of eviction to remain in their own home by assisting with arrears / affordability issues / mediation	Private Landlords / Householders / County Court	Housing Solutions Officers / Visiting Officers / STS Client Team	June 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.
		Utilise preventative tools to secure alternative suitable accommodation prior to having to leave the current accommodation	Support those who cannot be kept in their current home to move to alternative suitable permanent accommodation	Private Landlords / Registered Providers / Revs & Bens	Housing Solutions Officers / CBL Officers / Placements Officers / STS Client Team	June 2018	AMBER	Officers making use of tools where possible, but opportunities to move to alternative private sector accommodation limited due to affordability.
		Where homelessness cannot be prevented utilise preventative tools to keep households in their current accommodation for as long as possible in order to identify more suitable temporary accommodation	Early identification of potential T/A need to enable suitable accommodation to be found	Private Landlords / Householders / County Court	Housing Solutions Officers / Temporary Accommodation Officer / Placement Officers	July 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.
2	Increase the supply of self-contained temporary accommodation options in order to	Work with private developers / landlords to procure additional units of self-contained	Identify supply of c.100 units of self-contained accommodation to be leased	Private Developers / Landlords	Head of Housing Needs / Temporary Accommodation Officer	April 2019	GREEN	Housing Commissioner role recruited to and in place. Media launch undertaken and properties have started

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
support the reduction of B&B use	temporary accommodation to be used as an alternative to B&B type						filtering through as a result. Property Management arrangements to be finalised.
	Work with Medesham Homes to identify / deliver a pipeline of suitable self-contained accommodation to be used as temporary accommodation while demand exists and permanent supply going forward.	Identify / deliver c. 250 units of self contained units of accommodation. Use to be determined at handover.	Medesham Homes	Head of Housing Needs	March 2020	GREEN	Ongoing pipeline of delivery to start in July 2018
	Review the current lease with Stef & Philips for St Michael's Gate prior to agreed break to confirm need and make decision relating to entering final year.	To make an informed decision relating to the future need to enter into the 3 rd year and whether talks should be entered to discuss a lease beyond the current one	Stef & Philips / Commissioning Team / Legal Services	Head of Housing Needs	Nov 2018	BLUE	Not yet due
	Review the current lease with Cross Keys Homes for Elizabeth Court prior to ending to determine whether continued need and possible extension.	To make an informed decision relating to the future need and whether talks should be entered to discuss a lease beyond the current one	Cross Keys Homes / Commissioning Team / Legal Services	Head of Housing Needs	June 2020	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments	
3	Ensuring the effective implementation of the Homelessness Reduction Act and embracing the culture change this will bring	To review the current structure of the Housing Needs team and restructure the service to meet the requirements of the new legislation	To have a structure that is fit for purpose in effectively delivering on the requirements of the Homelessness Reduction Act	Human Resources	Assistant Director for Housing , Communities & Youth / Head of Housing Needs	April 2018	GREEN	Restructure proposed and consultation has ended. Interviews taking place with team to be fully recruited to and will be in place for 1st September 2018.
		Develop and implement a comprehensive training matrix for the Housing Needs Team to equip officers to meet the requirements of the act.	Housing Needs Officers have a full understanding of the duties under the act and feel well equipped to support clients effectively	Training & Development Team	Housing Needs Operations Managers	August 2018	GREEN	In progress, on course for completion in time for all roles being recruited to for 1st September 2018.
		To upgrade/replace current Northgate Housing System to ensure an effective Housing Register and CBL solution is in place while ensuring officers are supported with the management of caseloads and to support clients in maintaining personalised housing plans.	To have a supported IT solution, which meets the needs of the service and its reporting requirements	Serco ICT	Head of Housing Needs	April 2018 Amended Target Date Oct 2018	AMBER	Partially completed. Housing Jigsaw system in place supporting officers with the management of caseloads under the Homelessness Reduction Act. Further investigations required for suitable housing register and CBL system.

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
	To review the current customer journey and adapt, embracing the opportunity for officers to work agile following the physical office move to Sandmartin House	Ensuring officers have suitable Communications/IT equipment to support Agile Working and customers are able to effectively access the service via a number of differing routes	Serco ICT / Property Services	Housing Needs Operations Managers	July 2018	AMBER	Housing Needs team are now moving to the Town Hall. Ongoing.
	Ensure systems capture the required information and data to meet the DCLG's H-CLIC reporting requirements	To be in a position to report the IT data required from the launch of the Homelessness Reduction Act	Serco ICT	Head of Housing Needs / Housing Systems & Performance Officer	July 2018	GREEN	Completed. Housing Jigsaw system in place to record and report to meet MHCLG requirements.
	Develop the Housing Pages on the councils website to ensure that information provided is accurate, current, supports applicants to make informed choices, gives realistic information not raising expectations and enables customers to self-help or electronically refer	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary contact with the service. Facility for clients to self-refer via web form.	Media - Comms Team	Head of Housing / Housing Needs Operations Manager	Oct 2018	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
	themselves into the service.						
	Develop a Landlord forum for both private and social landlords are in attendance to discuss and remedy issues faced by landlords and the council in order to prevent the need for eviction action to take place.	Forum set up giving landlords and the Council networking opportunities in an informal setting	Private & Social Landlords	Head of Housing / Housing Needs Operations Manager	Dec 2018	AMBER	Private landlord newsletter to be reinstated. Further updates to follow.
	Develop a Homelessness Forum with Statutory, Voluntary and Faith Sector partners to provide governance of the strategy moving forward.	Set up regular forum to review and progress the homelessness strategy	Registered Providers, Voluntary Sector Partners, Faith Sector Partners	Service Director for Communities & Safety	July 2018	GREEN	Expansion of current Rough Sleeper Strategic Group being considered to meet this objective.
	Investigate & commission independent mystery shopper and stakeholder surveys to constantly review and improve customer journey		Shelter/Crisis	Head of Housing / Housing Needs Operations Manager	April 2019	BLUE	Not yet due
	Develop an effective communications		Media - Comms Team	Head of Housing / Housing Needs	Oct 2018	AMBER	Ongoing - proposals being discussed by

Objective		Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
		plan around homelessness and rough sleeping which provides information on key changes, successes and case studies year round.			Operations Manager			rough sleeping strategic group in July
4	Creating a suite of prevention tools which will give the Housing Needs team improved chances of success in preventing homelessness	Change the use of the Rent Deposit Loan Scheme and expand to cover rent in advance & deposit where a potential property is affordable and suitable. Extending repayments period to 5 years	Increased opportunity to prevent and relieve homelessness by providing interest free loans		Housing Needs Operations Manager / Housing Solutions Officers	April 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.
		Review the current Discretionary Housing Payments Fund (DHP) to allow payments to clear rent arrears in order to keep households in their home.	Increased opportunity to prevent and relieve homelessness by clearing housing related debt	Serco Revs & Bens / STS client team	Senior Policy Manager / Housing Needs Operations Manager / Housing Solutions Officers	Aug 2018	AMBER	Discussions ongoing
		Utilise the Homelessness Prevention Fund to allow those not eligible for a DHP to	Increased opportunity to prevent and relieve homelessness by		Housing Needs Operations Manager / Housing	June 2018	GREEN	Officers in Housing Needs making full use of new prevention tools.

Objective		Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
		be assisted in the same way.	clearing housing related debt		Solutions Officers			
		Create a landlord assurance scheme to support landlords concerned about the impact of Universal Credit and lower Local Housing Allowances rates to cover rent shortfalls where a tenant is in receipt of benefits	Increased opportunity to prevent and relieve homelessness by supporting potential rent arrears accrual		Housing Needs Operations Manager / Housing Solutions Officers	Aug 2018	AMBER	Requires further investigation.
		Investigate the setting up of a local mortgage rescue scheme based on the Government's Mortgage Rescue Scheme, which ended in 2015.	Prevention of homelessness by supporting a household to remain in their home and increasing available social/affordable housing stock	Registered Providers	Head of Housing Needs	Dec 2018	BLUE	Not yet due
5	Support landlords and tenants to support them to overcome landlord / tenant issues which may lead to eviction action	Set up referral processes so landlords are able to refer "at risk" cases into the service in order to receive support from a dedicated officer to overcome issues.	Online referral routes created and referrals received	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing Solutions Officers	November 2018	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
	Use prevention tools such as DHP and homelessness prevention fund to assist with rent shortfalls / payment shocks / rent arrears in order to prevent possession action	Clients supported to remain in their homes	Private Landlords / Registered Providers / Serco Revs & Bens / STS client team	Housing Needs Operations Managers / Housing Solutions Officers	September 2018	GREEN	Officers in Housing Needs making full use of new prevention tools further investigations around the use of DHP to be considered.
	To act as mediator between landlord and tenant where poor communication could lead to landlords seeking to obtain possession of their property.	Clients supported to remain in their homes	Private Landlords / Registered Providers	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring cases where required.
	To support landlords faced with issues of anti-social behaviour from their tenant or associated persons where eviction action is being considered.	Clients supported to remain in their homes	Private Landlords / Registered Providers / Prevention & Enforcement Service	Housing Needs Operations Managers / Housing Solutions Officers / Senior Prevention & Enforcement Officer	August 2018	GREEN	Currently being delivered as part of the homelessness trailblazer project in Peterborough & Cambridgeshire. Officers in Housing Needs referring cases where required.
	Investigate scheme to support landlords left with no option but to sell their property due to financial difficulties or constraints	Clients supported to remain in their homes / increase the supply of affordable housing	Private Landlords /	Head of Housing Needs / Empty Homes	March 2019	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments	
		related to repair obligations.						
	Support tenants to challenge possession action where landlords are not complying with the requirements of the Deregulation Act 2015	Clients supported to remain in their homes / Possession delayed for non compliance	CAB	Housing Needs Operations Managers / Housing Solutions Officers	August 2018	GREEN	Ongoing	
	Create and host a pre-tenancy training course for clients and encourage mandatory completion to prepare clients for the responsibilities they will have when they are offered a property.	Setting clients up to reduce the chances of repeat homelessness	Serco ICT / Training & Development / Registered Providers	Housing Needs Operations Manager	July 2018	AMBER	In progress, course has been designed, but further investigation required into a suitable platform to host and how to make it mandatory.	
6	Bringing together services to work holistically in ensuring financial inclusion, income maximisation and debt advice are accessible and prioritised in order to support preventative work	Investigate the co-location of Housing Needs, CAB advice, Benefits/Welfare Advice and set up effective referral processes to enable priority access to those who may be at risk of homelessness	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco ICT / Property Services	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	September 2018	GREEN	Agreement secured from CAB to co-locate with Housing Needs following move to the Town Hall. Priority referrals for debt advice and income maximisation from Housing needs already in place.

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
	Review current admin and decision making in relation to the DHP fund and consider locating within the Housing Needs team.	Decisions for DHP made based on prevention of homelessness	STS Client Team / Serco Revs & Bens	Head of Housing Needs / Senior Policy Manager	July 2018 Amended Target Date Aug 2018`	GREEN	To be reviewed as part of further discussions with Serco Housing Benefits team.
	Investigate the benefits of the creation of a homelessness prevention hub drawing in a number of other service partners from the faith and voluntary sector to ensure a holistic approach to prevention	Co-located prevention hub, one stop shop around homelessness prevention	CAB / Serco Revs & Bens / Commissioning Team	Assistant Director for Housing , Communities & Youth / Head of Housing Needs / Senior Policy Manager	March 2019	BLUE	Not yet due
	Develop effective referral pathways ensuring that identified vulnerable groups are able to access services at the earliest opportunity and personalised action plans effectively support prevention and move on.	Individual pathways set up	Prisons / Armed Forces / NHS Hospitals / Leaving Care Teams / Housing Association Partners	Head of Housing Needs / Housing Needs Operations Managers / Senior Policy Manager	October 2018	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments	
7	Explore the potential of a Social Lettings Agency/Guaranteed Rent Scheme for private landlords	Investigate the benefits of the creation of a social letting agency, offering services to landlords in the private sector enabling the increase of supply of accommodation for households in housing need.	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	September 2018	BLUE	Not yet due
		Assuming viability create a business model demonstrating benefits and identifying resource requirements and seek approvals for creation	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	October 2018	BLUE	Not yet due
		Formulate a package offer for landlords giving a suite of options, which best fits their individual needs, but ensure access to accommodation in the private sector who might currently struggle.	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	November 2018	BLUE	Not yet due

Objective		Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
		Set up scheme and roll out	Increase the supply of accommodation for households in housing need	Private Landlords / Commissioning Team	Head of Housing Needs / Director of Commissioning / Empty Homes	April 2019	BLUE	Not yet due
8	Ensure that information and advice on housing and homelessness prevention is widely available and that our customers are seen at the earliest possible opportunity	In reviewing the customer journey ensure that customers are able to access preventative support at the earliest opportunity	Early intervention opportunities maximised	Media - Comms Team / Serco – Front Door	Head of Housing / Housing Needs Operations Manager	October 2018	BLUE	Not yet due
		Review current web based information and ensure comprehensive information is available around all aspects of the service to enable clients to self-help where needed, but being careful not to discourage contact where essential	Pages to be fully updated and reviewed regularly so remaining current to reduce unnecessary contact with the service. Facility for clients to self-refer via web form.	Media - Comms Team	Head of Housing / Housing Needs Operations Manager	October 2018	GREEN	Ongoing - full review of content and updates to be completed by target date.
		Ensure that other Council departments/ Partners and Members are briefed on the warning signs of homeless and	Early intervention opportunities maximised	All relevant Council Departments / Members Services / Partners	Head of Housing Needs / Housing Needs Operations Manager	December 2018	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments	
		encouraged to refer clients into the service where a risk of homelessness is evident.						
9	Maintain services and create an effective supported accommodation pathway for single homeless and rough sleepers	Continue to review the work of the council and its partners as part of the rough sleeping strategic group to achieve the recommendations of the cross party task and finish group around rough sleeping	Ensuring rough sleepers are supported with an offer to leave the streets	Rough Sleeper Strategic Group	Head of Housing Needs	April 2018	GREEN	Many recommendations have been completed and good progress made on others. Additional funding secured from MHCLG to increase provision for rough sleepers which goes beyond the recommendations from the task and finish group.
		Maintain current resource levels around rough sleeping to support our ambitions to reduce rough sleeping	Ensuring rough sleepers are supported with an offer to leave the streets		Assistant Director for Housing , Communities & Youth / Head of Housing Needs	Ongoing	GREEN	Secured core funding for 2x FTE Rough Sleeper Outreach Officers as part of the Housing Needs Restructure.
		Create and take the lead role in a supported accommodation pathway for single homeless persons, ensuring effective management of supported	Ensuring effective use of supported accommodation provision and move on	Supported Accommodation Providers / Housing Programmes	Housing Needs Operations Manager	January 2019	BLUE	Not yet due

Objective		Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments	
		accommodation resource.							
		Work with the Councils Prevention & Enforcement service to ensure that effective enforcement action is being taken to tackle street based activity, often confused with rough sleeping.	Address the prevalent issue of begging & street drinking, which is not always associated with rough sleeping	Prevention & Enforcement Service	Head of Housing Needs	October 2018	GREEN	Ongoing - see rough sleeper report	
45	10	Increase the focus on performance supported by clearer data	Measure the performance of officers on outcomes in relation to homelessness prevention rather than timescales to process to ensure high quality of casework	Officers have clear direction		Head of Housing Needs / Housing Needs Operations Manager / Housing Systems & Performance Officer	August 2018	GREEN	All objectives for officers detailed as part of the performance and development review process, which they will work to achieve during 2018/19 and year on year afterwards.
			Create monitoring systems which can provide live feedback on cases to reduce delays in processing due to information hunting	Supporting efficient processing of applications / allocations	Serco ICT	Head of Housing Needs / Housing Needs Operations Manager / Housing Systems & Performance Officer	January 2019	BLUE	Not yet due

Objective	Action	Target	Partners	Officer(s)	Target Date	RAG Rating	Comments
	Produce an effective relevant list of key performance indicators (KPI) in relation to homelessness and homelessness prevention	Effective relevant reporting		Head of Housing Needs / Housing Needs Operations Manager / Housing Systems & Performance Officer	April 2018	GREEN	These have been agreed and will reported on regularly once full team is in place working effectively.

Rough Sleeping Delivery Plan

Theme	Ref No	Recommendation	RAG Rating	Action	Officer	Progress	Comments
1. Recommendations from Cabinet	RS/01	That a strategic group be set up which meets regularly in order to identify duplication and gaps in current provision for rough sleepers and which includes representation from partner agencies including from the faith and voluntary sector. This group will develop a Rough Sleeper Strategy to be developed and approved by Council to support the work of officers and the wider partnership arrangements, and will monitor and respond to fluctuations in the delivery of the council's homelessness policy.		Proposed date of meeting 19/6/2017 invitees to include:- Light Project Peterborough Salvation Army Sandbox Group Churches Together Children of Adam Peterborough Soup Kitchen Care Zone CAB Axiom HA Cross Keys PES YMCA Stormm Aspire Peterborough and Fenland Mind DV Representative East of England Immigration Compliance and Enforcement HMP Peterborough Hope Into Action Housing Needs	Sean Evans	Complete - Group meeting every 2 months. Christine Graham, Peterborough Street Pastors has agreed to chair the meeting.	To be closed
	RS/02	The creation of a multi-agency task and targeting group to work on a long-term plan to ensure that individual rough sleepers are supported to move away from a street-based lifestyle.		Date of meeting 9th June 2017 invitees to include:- PES East of England Immigration Compliance and Enforcement Aspire Fairview/New Haven CEA Co-Ordinator ACE Outside Links Rough Sleeper Outreach Officer Adult Social Care, Stormm, Mind	Sarah Hebblethwaite	Group has been set up and is meeting every 6 weeks.	To be closed
	RS/03	That the staff resource dedicated to supporting rough sleepers is increased beyond the current single officer by one full time additional officer to provide greater resilience and capacity, including provision for weekend outreach work in addition to the existing Monday to Friday service.		Bid has been drafted for 3 workers over 2 years, this being one of them, to DCLG migration fund - submitted by 30/6/17	Sarah Hebblethwaite	Recruitment has been completed and staff are in place.	To be closed
	RS/04	That, with a growing rough sleeping population, the availability of suitable all year round night shelter accommodation is maintained, or increased if demand increases, to ensure that those most vulnerable are able to get some shelter especially during severe weather conditions.		PCC & Light Project Peterborough to investigate appetite amongst volunteers to operate night shelter all year round.	Sean Evans	Successful funding bid made to the MHCLG to secure funds to allow the winter night shelter provision from the current 13 weeks to 20 weeks. Additional funding to secure crash bed facility for up to 10 rough sleepers to be accessed by Outreach team as offer prevent rough sleepers from having to spend nights out.	Crash bed to open w/c 13/08/2018. Increased winter night shelter to open on the first week in November.
	RS/05	That night shelter accommodation is identified for rough sleepers with dogs where the rough sleeper would not be willing to allow the council to place the dog into kennels as is current practice.		SH and SE met with Axiom Housing to discuss providing hostel style accommodation for rough sleepers with dogs. A pilot was discussed.	Sean Evans	Positive discussions with Axiom around this provision and they are looking at converting a room at fairview court when one becomes vacant.	This has been achieved. Procedures are in place and provisions for dog have been secured. Axiom are ready to accept a service user with a dog once identified and willing to accept offer. To be closed.
	RS/06	That consideration be given to establishing formal daytime drop-in advice and advocacy services for rough sleepers, in partnership with the voluntary and faith sectors, focussed on offering advice and guidance as well as case management for service users.		PCC & Light Project Peterborough to investigate daytime targeted IA&G service tailored for rough sleepers and single persons.	Sean Evans	Further discussions have taken place with the Light Project and the Cathedral. Potential site identified and skeleton plan has been pulled together. Element included in MHCLG funding bid which was unsuccessful. Alternative funding methods to be investigated.	Further update/plans to be shared.
	RS/07	That consideration be given to a flexible approach to activating severe weather emergency provision (SWEP), taking into account the good practice guidelines provided by Homeless Link.		Develop a procedure building on the current SWEP procedure to include weather such as high winds and heavy rainfall	Sean Evans	New procedure completed and implemented.	To be closed

Rough Sleeping Delivery Plan

Theme	Ref No	Recommendation	RAG Rating	Action	Officer	Progress	Comments
	RS/08	That an urgent solution is found to the deficit of on-street drugs and alcohol support, either through renegotiating the existing contract the council holds with the provider or by increasing the value of the contract.	Green	SH has contacted commissioning to increase provision	Sarah Hebblethwaite	Funding secured to increase current provision to full time equivalent role. Discussions required with commissioning team to implement by October 2018. Joint working has taken place between PCC rough sleeper outreach and Aspires new CMF funded worker so street outreach is taking place.	Further discussions required with Aspire to implement.
	RS/09	That a focussed and ongoing communications campaign is undertaken to encourage the public to report rough sleeping to the council so that the most appropriate support can be provided.	Orange	Rough Sleeping Comms Plan	Sean Evans	Work is ongoing with the communications team on this recommendation by developing a Comms Strategy	A comms plan is being developed and will be shared with the group
	RS/10	To design and print business card sized information cards with contact details for rough sleeper touch points and durable conveniently sized handouts, which can be personalised with key advice and action plans for rough sleepers to support them to leave the streets.	Orange	Draw up template and liaise with Design & Print	Sean Evans	Meeting taken place with food cycle and agreed joint launch of printed materials. Template to be modified to include new initiative info and agreed with Media/Marketing for design and print. Draft to be shared prior to launch of new initiatives.	A suite of printed media will be developed as part of the Comms plan.
	RS/11	That the existing provision of one Housing First bed for a rough sleeper with complex needs that cannot be accommodated in regular hostels be extended by two further beds, along with the associated wraparound support services.	Green	SH and SE met with Axiom Housing to discuss extending the provision. Axiom are considering extending the Housing First bed within one of their projects	Sean Evans	Positive discussions with Axiom around this provision and they are looking at converting a room at fairview court when one becomes vacant.	This has now been agreed. The first room has been identified and we are awaiting vacant possession. This is a disabled adapted self contained flatlet in Fairview Court. To be closed
	RS/12	That the current Chronically Excluded Adults (CEA) project which provides personalised support to rough sleepers and others with the most complex needs be mainstreamed into normal council business from 1 August 2017, the point at which existing grant funding ceases.	Orange	Bid has been drafted for 3 workers over 2 years, this being one of them, to DCLG migration fund - submitted by 30/6/17	Sarah Hebblethwaite	Recruitment put on hold while restructure of Housing Needs team being completed. Recruitment to all new vacant posts to be completed during July/August 2018	
	RS/13	That the relationship between affordable housing and rough sleeping be further explored. If it is proven that there is a direct correlation between volumes of rough sleeping and availability of affordable housing, that the target for affordable homes to be built in Peterborough that are identified in the emerging Local Plan be increased from 30% to 35%, and that of the 35% at least 70% are affordable rented.	Red	20/04/17 Belinda Child met with Gemma Wildman from Planning to discuss this recommendation and the reasons for it.	Sean Evans	While it difficult to find a direct correlation between levels of rough sleeping and the supply of affordable rented accommodation. It is more straightforward to make the links between homelessness generally and the provision of affordable rented accommodation. There are other factors mainly around viability, which prohibit the viability of including such a quota in the local plan.	Unable to progress. To be Closed
	RS/14	That, following the conclusion of the task and finish group, the Adults and Communities Scrutiny Committee continue to provide oversight of the recommendations and support to officers by way of a report to the committee in September 2017.	Green	Report will be drafted ready for September meeting, action plan shared with members to keep them update	Sean Evans	Further update presented to Scrutiny committee in November and regular updates to be taken moving forward	Regular updates being provided to Scrutiny Committee.

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 8
10 JULY 2018	PUBLIC REPORT

Report of:	Adrian Chapman, Service Director, Community and Safety	
Cabinet Member(s) responsible:	Cllr Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Sarah Ferguson - Assistant Director for Housing, Communities and Youth	Tel. 0791 723 5538

DOMESTIC ABUSE & SEXUAL VIOLENCE STRATEGY – PROGRESS IN 2017/18

R E C O M M E N D A T I O N S	
FROM:	Deadline date:
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Scrutinise the progress of the delivery of Cambridgeshire and Peterborough’s Violence Against Women’s and Girls (Domestic Abuse and Sexual Violence) Strategy during 2017 - 2018. 2. Comment on priorities for 2018/ 2019 3. Note the intention to bring a further paper to Adult and Communities Scrutiny in September 2018 to consider Peterborough City Council’s plan for accreditation to the White Ribbon Campaign. 	

1. ORIGIN OF REPORT

1.1 The report was requested by Adults and Communities Scrutiny Committee given the high priority placed on the issue of Domestic Abuse and Sexual Violence by Peterborough City Council, the progress being made by the Domestic Abuse and Sexual Violence Partnership across the County, and as a key priority in the Safer Peterborough Partnership Crime and Disorder Plan.

2. PURPOSE AND REASON FOR REPORT

2.1 Peterborough City Council is a partner in the development and delivery of the Cambridgeshire and Peterborough Violence Against Women and Girls Strategy 2017 - 2021. The purpose of this report is to update members on the Countywide work carried out during 2017 - 2018 to tackle domestic abuse and sexual violence in line with the countywide strategy, in the context of local priorities of the Safer Peterborough Partnership.

2.2 This report is for the Adults and Communities Scrutiny Committee, sitting as the Crime and Disorder Scrutiny Committee to consider under its Terms of Reference No 2.2 Functions determined by Statute: To review and scrutinise crime and disorder matters, including acting as the Council’s crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006.

2.3 This report links in to the Corporate Priority: Keep all our communities safe, cohesive and healthy.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 *Governance*

In 2017 Countywide governance arrangements for Community Safety were reviewed and as a result the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Delivery Group was established. The group reports into the Cambridgeshire and Peterborough Community Safety Strategic Board, but also acts to inform and support the development of local priorities through the work of the five District based Community Safety Partnerships, and the Safer Peterborough Partnership.

The key objectives of the Delivery Group include signing off the Countywide Violence Against Women and Girls (VAWG) needs assessment, setting out a VAWG Strategy for the county and overseeing the delivery of the associated action plan.

The Group is comprised of a wide range of partners, chaired by Detective Superintendent Martin Brunning, Head of Public Protection (Cambridgeshire Constabulary), with Sarah Ferguson, Assistant Director Housing Communities and Youth (PCC and CCC) acting as Vice Chair.

A DASV Operational Group was also established to coordinate delivery of the DASV action plan bringing together operational managers from key agencies across the County with responsibility for domestic abuse and sexual violence

4.2 *Strategy development*

In 2016 a VAWG (Violence Against Women and Girls) Needs Assessment was commissioned by the OPCC (Office of Police and Crime Commissioner) across Cambridgeshire and Peterborough and was finalised in September 2017. Following this, a VAWG Strategy for 2017-2021 for Cambridgeshire and Peterborough was produced underpinned by an action plan to focus on delivery.

The Domestic Abuse and Sexual Violence (DASV) partnership produces an Annual Report to outline the key achievements of the strategy, and areas of progress and development for the coming year. This paper provides an overview of these achievements and also the challenges for the DASV Partnership during 2017/18. It will highlight key points from the 2017/18 DASV Annual report and indicate the priorities for 2018/19.

4.3 *Shared operational services*

At an operational level 2017/18 also saw the establishment of a Countywide IDVA (Independent Domestic Violence Advocacy) service, under the management of the Domestic Abuse and Sexual Violence Partnership Manager. This involved bringing staff previously employed by Peterborough Women's Aid back into the employment of Peterborough City Council but under management and supervision of the Countywide service, and the existing Cambridgeshire team.

4.4 *Performance and Progress*

The Delivery Group consider a number of indicators as a guide to what is happening in terms of domestic abuse and sexual violence. In 2017/18 key data includes:

Cambridgeshire and Peterborough

- 540 referrals to the IDVA service with a 64% engagement rate (target is 70%)
- 39% of clients called the police again to report an incident – approx. two thirds of these were due to clients following their safety plan

- The Sexual Assault Referral Centre had 191 over 18s and 102 under 18s who used the service, an increase on the previous year from 129 and 81 respectively.

Peterborough

- 180 victims called Peterborough Women's Aid for Support
- The new Refuge outreach service in Peterborough provided support to 332 victims between September 2017 and March 2018
- There were 140 adult safeguarding referrals to the Peterborough MASH with a domestic abuse element, and 98 referrals relating to sexual violence.

- 4.5 There has been an increase in IDVA referrals over recent years. Most notable is the increase of 25% in the last year in those cases presented at Multi Agency Risk Assessment Conference (MARAC), where the victim has been assessed as at high risk of homicide across Cambridgeshire and Peterborough.

In terms of effectiveness, the IDVA service is a crisis intervention service, so cannot track longer term outcomes, however, the service can demonstrate numbers of victims who are now more informed and have a safety plan. The service is working on a process to gather outcomes data via an exit interview, which will be available at the end of the year.

When considering police reports, we would expect an increase in awareness of domestic abuse to increase the number of crimes being reported to the police, although this does not necessarily indicate increased domestic abuse and sexual violence in the general population.

- 4.6 The VAWG strategy is split into four main areas: Prevent; Protect; Pursue; Prepare. Key achievements for 2017/ 2018 in each of the four main areas are listed below:

Prevent

- The personal, social, health and economic (PSHE) service have produced guidance on Relationships and Sex Education for schools to purchase.
- Work with Cambridgeshire and Peterborough Foundation Trust and Addenbrooke's to develop Domestic Abuse policies.
- Awareness materials have been produced and sent to a wide range of agencies and professionals, and are available to download from the website.
- Initial Break 4 Change programme, addressing APVA (Adolescent to Parent Violence and Abuse), delivered by the Youth Offending Service and attracting young people and their families from across Cambridgeshire and Peterborough.
- Embrace counselling for children aged 13-19 (up to 24 with additional needs) who have witnessed domestic abuse is in place, funded through a 3 year Home Office grant.

Protect

- The Family Safeguarding model of work has started in Peterborough Children's Services which incorporates specialist advisers and supporters of both victims and perpetrators.
- Two previously separate MARAC processes have been brought together and there is now a Countywide single MARAC now operational daily.
- There is a now a countywide Perpetrator Panel which where appropriate will consider domestic abuse perpetrators leaving prison.

Pursue

- New Local Policing Plan in place from May 2018, which means the closure of the specialist DAISU unit and a move to local policing teams.

Prepare

- Specialist Stalking and Harassment IDVA Post is currently out to advert, which will work from the Victim's Hub.
- DASV Champions have been nominated by a range of agencies and 6 network events have been held with very positive feedback. The champions will continue to meet on a quarterly basis. This was very well received by professionals in Peterborough.

The full annual report of the Domestic Abuse and Sexual Violence Partnership is available to Members on request.

- 4.7 One of the priorities within the action plan highlights the need to work more closely with communities where there may be less awareness of the issue, and how and where support can be accessed. The Joint Mosque Group have led work across Peterborough to build understanding and responses to domestic abuse and sexual violence within the Muslim community. This work was kick started by a well attended workshop in September 2017 which has led to the development of a comprehensive action plan, considered by the DASV Delivery Group. Children of Adam have also been proactive in looking at ways in which they can support and develop support networks for victims in the City.

The DASV Partnership Manager has been working with the Community Cohesion Manager to take forward both these areas of work, with a further meeting to plan a next set of actions taking place on 30th June.

- 4.8 In addition to the core system wide changes and developments which have taken place in the last year outlined above, Members may be aware that the partnership were awarded a one year grant for £700k from the Department for Communities and Local Government (DCLG) (now the Ministry for Housing, Communities and Local Government), which ended on 31st March 2018.

The following describes what has been achieved to date in the 8 main areas of work:

- Outreach workers at Cambridge Women's Aid and Refuge (covering the County and Peterborough) – to date, 1317 victims, (74 male, 1243 female) who had 1231 children living with them, have been supported with additional safety, advice, information and advocacy
- Domestic Abuse pathway mental health nurses supported specialist staff and victims to understand the mental health needs of clients
- Bobby Scheme – 259 victims' homes were provided with increased security, this included 329 children
- Counselling for Cambridge Rape Crisis Centre and Peterborough Rape Crisis – 23 women received specialist sexual violence counselling
- Domestic Abuse Housing Accreditation – housing associations are considering accreditation, and 6 workshops have been held to date, with 51 attendees from 11 housing organisations
- 'Move on' support was provided for a range of needs from transport costs to goods for new homes
- 'No Recourse to Public Funds' support – supported over a dozen women and their children access support they would not have otherwise had
- Development of Domestic Abuse /Sexual Violence awareness materials for diverse populations – these have been widely distributed across the county and can be accessed free of charge from our website. Films have been produced on You Tube about the IDVA service and the outreach service, which can be viewed in Polish, Urdu, Punjabi, Russian and British Sign Language. More will be developed where needed.

- 4.9 Individual organisations who make up the Partnership may pursue their own organisational wide developments - for example, seeking accreditation to the White Ribbon Campaign. This is a national campaign whose mission is to end male violence against women once and for all. To wear a white ribbon is to pledge never to commit, excuse or remain silent about male violence. Their message to men is to practise tolerance, respect and kindness, and to stand up against male violence, bullying and sexism in all forms. The ethos of the campaign is that male violence is a men's issue, and not one purely for female specific services.

Any public facing organisation, such as local authorities, can apply for White Ribbon accreditation, through submission of a comprehensive action plan outlining how they will marshal their resources to challenge domestic abuse. Cambridge City and Cambridgeshire County Council have secured accreditation, and it is also being actively looked at by East Cambridgeshire District Council.

Work has started at officer level to explore Peterborough City Council also securing accreditation, and an initial discussion has taken place at Cabinet Policy Forum. It is proposed to bring a paper to Adults and Communities Scrutiny to consider potential White Ribbon accreditation for Peterborough in September 2018.

4.10 *Priorities for 2018/ 2019*

Countywide areas of Focus for 2018/19

The above outlines the significant developments which have been made across the partnership.

Going forward, the priorities for 2018/19 include:

- Consider options around a “single front door” model for Domestic Abuse
- Secure funding for outreach provision to continue after March 2019
- Establish a countywide DHR (Domestic Homicide Review) process
- Support Peterborough City Council to achieve White Ribbon accreditation (if agreed)

During 2018/ 19 the priorities highlighted in the SPP plan are as follows:

- Intervening earlier to prevent domestic abuse and sexual violence from happening and challenging the attitudes and behaviours which foster it and intervene as early as possible to prevent it
- Providing support to victims and their families where violence occurs
- Taking action to reduce the risk to victims of these crimes and to ensure that perpetrators are brought to justice

Over the next 12 months we will prioritise a number of areas of work in support of these priorities.

- We will ensure that domestic abuse and sexual violence services are able to respond to increasing demand for services
- We will support in the development of a countywide partnership response to reduce the harm, risks and costs of domestic abuse, child abuse (including child sexual exploitation), serious sexual offences, trafficking and modern day slavery, which keeps victims safe from future victimisation
- Enhance community engagement and awareness of domestic abuse and sexual violence support services to include the lesbian, gay, bi-sexual and transgender community with the aim of increasing the number of victims accessing support and reporting incidents to the Police
- Develop a local offer to meet the needs of children and young people who are, or at risk of becoming, perpetrators and/or victims of domestic abuse and sexual violence, to improve specialist support services
- There is a need to work towards increasing referrals from mental health care settings, ensuring all mental health professionals are providing their service users with the opportunity to access domestic abuse and sexual violence support services
- Review and monitor the implementation of the recommendations from Domestic Homicide Reviews and hold partners to account for their actions.

5. CONSULTATION

5.1 None required for the purpose of this report.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 Members scrutinise progress made and activity in Peterborough, and comment on the next year’s priorities.

7. REASON FOR THE RECOMMENDATION

7.1 To provide an opportunity for Members to consider and comment on Countywide and Local activity to tackle domestic abuse and sexual violence.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 NA

9. IMPLICATIONS

Financial Implications

9.1 NA

Legal Implications

9.2 NA

Equalities Implications

9.3 NA

Rural Implications

9.4 NA

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 10.1
- DASV Annual Report (Draft) – Available on request
 - DASV Delivery Board Terms of Reference
 - DCLG Grant Evaluation Report, Shirley Magilton – Available on request
 - http://www.cambsdasv.org.uk/website/the_dasv_partnership/84035

11. APPENDICES

11.1 None

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 9
10 JULY 2018	PUBLIC REPORT

Report of:	Adrian Chapman - Service Director Communities and Safety	
Cabinet Member(s) responsible:	Councillor Irene Walsh, Cabinet Member for Communities	
Contact Officer(s):	Rob Hill, Assistant Director Community Safety	Tel. 01733 864715

ENVIRONMENTAL ENFORCEMENT - KINGDOM REVIEW

R E C O M M E N D A T I O N S	
FROM: Service Director Communities and Safety	Deadline date: N/A
<p>It is recommended that the Adult and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Scrutinise this report providing feedback on current performance, delivery arrangements and future service plans. 	

1. ORIGIN OF REPORT

1.1 The Adults and Communities Scrutiny Committee requested officers to provide an update on the current contract in place with Kingdom Services to tackle environmental crimes in Peterborough.

2. PURPOSE AND REASON FOR REPORT

2.1 To inform and update members on the current performance and delivery in relation to the existing environmental enforcement contract. The report also details future plans for tackling environmental crime across Peterborough including development of an enhanced community provision.

2.2 This report is for the Adults and Communities Scrutiny Committee, sitting as the Crime and Disorder Scrutiny Committee to consider under its Terms of Reference No 2.2 Functions determined by Statute: To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006.

2.3 This report links into the following Corporate Priorities?

- Keep all our communities safe, cohesive and healthy.
- Implement the Environmental Capital agenda.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Enforcement Trial

On 12th June 2017 Peterborough City Council commenced an enforcement trial with Kingdom Security Ltd, a private organisation contracted to tackle environmental crime. The trial has taken place in the two areas in Peterborough where Public Spaces Protection Orders (PSPOs) are in place - the city centre and the Millfield area. A team of 5 officers and 1 supervisor has patrolled the pilot areas on a 5 day a week rota across Monday to Saturday.

The current contract will be cost neutral to the city council.

The pilot has provided a complimentary service to existing roles within the Prevention and Enforcement Service, and has allowed us to improve visibility and intervention in hotspot areas. It has received positive feedback from members of the public and has been reported favourably in the media.

Kingdom Officers have delegated powers to issue Fixed Penalty Notices (FPNs) on behalf of the council under the following legislation:

- Section 88 - Fouling of Land by dogs (or similar) 1996
- Section 59 - Clean Neighbourhoods and Environment Act 2005
- Section 33 - Environmental Protection Act 1990

Prior to commencement of enforcement activity, an education phase of 6 weeks took place in each PSPO area. This included radio/tv interviews, information on websites, social media activities, engaging with individuals, businesses and community organisations. Work is ongoing with the community cohesion team to produce short film clips to use on social media to ensure foreign nationals and new arrivals have an awareness of the scheme.

4.2 Performance

From 12th June 2017 to the end of May 2018 Kingdom Officers issued 8,824 FPNs in the two PSPO areas in the city:

City Centre - Total **7,594**

- Unauthorised cycling (on Bridge Street) = 1,648
- Failing to dismount from a cycle = 35
- Littering = 4,887
- Spitting = 996
- Urination = 22
- Failure to disperse = 5
- Defecation = 1

Millfield - Total **1,230**

- Littering = 781
- Spitting = 439
- Urination = 9
- Failure to disperse = 1

FPNs in Millfield are considerably lower than the city centre, though this can be expected given the difference in footfall. Additionally, the cycling ban only applies to Bridge Street.

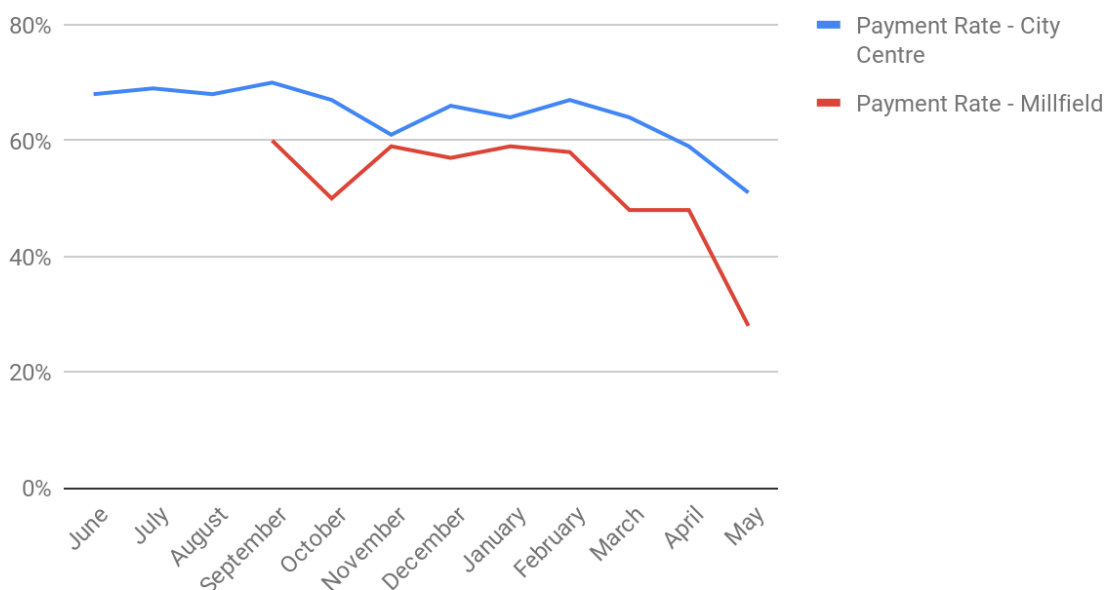
4.3 Payment Rate / Court Action

Payment rates for FPNs issued average around 68% for those issued in the city centre, although the payment rate for the Millfield area is lower at 50%. This is illustrated in the chart below, The dip for the months of April and May relates to a lag in payments, and our experience of the last year shows this is recovered as the month's progress.

If an FPN remains unpaid then individuals are summoned to court for non-payment. To date 320 cases have been brought before the court, the average fine imposed is £220, with costs of £180

and a victim surcharge of £30. It is important to note that the council has had a 100% success rate at court.

Payment Rate - City Centre and Payment Rate - Millfield



4.4 Public Perception / Feedback

A snapshot survey was undertaken mid-year. This showed that 51% of members of the public considered the enforcement of the PSPO to have reduced ASB in the city centre. The significant majority of survey respondents reported that they felt safe in the city centre with 39% reporting they felt very safe and 59% stating they felt fairly safe.

Anecdotal information shows that the orders have had a positive impact on the issues relating to street drinking in the PSPO areas.

Some concerns have been raised that the scheme is motivated by generating income, however as outlined above the scheme has not brought any additional revenue to the council, and is intended to be cost neutral. This and performance information has been publicised via the media to help better inform the public regarding the motivation for the scheme.

4.5 Complaints and Appeals

Kingdom have received an average of 52 appeals per month. To give some context, Parking enforcement receive an average of 340 per month.

Kingdom appeals generally involve either the customer defending the offence or a request for a longer payment period. The use of bodycams (CCTV) ensures transparency of service and provides a record of the interaction between officer and customer - this is regularly dip sampled and indicates a high level of professionalism.

Customers are encouraged to appeal FPNs direct to Kingdom who have their own complaints procedure. If a customer remains unhappy about a response received they have an escalation right direct to Peterborough City Council. Our robust review procedure includes officers reviewing bodycam footage and the making of an independent decision regarding the case. Regular monitoring meetings are held with Kingdom officers to chart progress and to discuss any organisational learning.

The vast majority of appeals have not been upheld, with the exception of a minority of circumstances where there has been an element of doubt or a rational explanation for the behaviour. Whilst the term 'zero tolerance' was initially published, the trial has led us to soften

this approach and apply an element of discretion.

4.6 **Prevention and Enforcement Service Vision**

The Prevention and Enforcement Service is undergoing a transformation programme to improve local delivery and cost effectiveness. This vision includes:

- Deploying Council resources to geographic community areas. These will be multi-skilled officers who will become community 'problem solvers' to ensure local needs are met. This will be a change from the current model - officers will be accountable for local delivery and spend much of their working time 'on patch'. These officers will be instrumental in working with local communities and councillors to, for example, develop 'Public Space Protection Orders' to enable our staff to tackle issues of most concern
- Establishing a core team of dedicated enforcement officers - allowing us to target some of the bigger challenges that require focus such as parking and enforcement of the Public Space Protection Order areas.

These proposals are currently subject to public consultation as part of the phase 1 budget proposals.

4.7 **Next Steps**

The current phase 1 budget consultation continues until the end of July. Subject to feedback informing the final shape of the PES, the following actions will be taken:

Stage 1 - Establish a dedicated enforcement team. Consideration is being given to the delivery model for the enforcement elements of the service, and particularly whether that should be an in-house or contracted-out service. It is recognised that the existing PES transactional (ticketing) functions may sit best in this area including PSPO enforcement and Parking Enforcement. Additional consideration is being given to other areas of business where there is a relation to community safety and where bringing them together may enhance commercial opportunity, with any resultant revenue supporting the costs of the service.

An options paper is in production to help identify the most efficient method of delivery, and once approved we aim to implement no later than April 2019. The views of the Committee would be helpful in informing the final decision.

Stage 2 - Develop further the remaining PES model. Staff in the PES who are not in the dedicated enforcement team will remain multiskilled officers, but with a greater focus on working in communities with the greatest need for their support. These officers will be expected to coordinate other council and partner activity to simplify routes into the services and improving ease of contact.

The timing of this development is related to the completion of stage 1 - implementation is expected no later than April 2019. The views of the Committee are invited regarding this more localised approach to community provision.

5. **CONSULTATION**

- 5.1 Consultation was undertaken with cabinet before the implementation of the current pilot contract. Ward Councillors in the two PSPO areas were also consulted.

6. **ANTICIPATED OUTCOMES OR IMPACT**

- 6.1 The future delivery arrangements for environmental enforcement will be well informed and meet the needs of communities most in need of support.

7. **REASON FOR THE RECOMMENDATION**

- 7.1 To inform the design of the environmental enforcement service.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 Appropriate advice and guidance will be provided as part of the design work.

Legal Implications

9.2 Appropriate advice and guidance will be provided as part of the design work.

Equalities Implications

9.3 N/A

Rural Implications

9.4 A greater focus on addressing environmental and other forms of low harm crime in rural areas is an intended outcome from this work.

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 N/A

11. APPENDICES

11.1 None

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 10
10 JULY 2018	PUBLIC REPORT

Report of:	Interim Director of Law and Governance	
Cabinet Member(s) responsible:	Cabinet Member for Resources	
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 452508

REVIEW OF 2017/2018 AND WORK PROGRAMME FOR 2018/19

R E C O M M E N D A T I O N S	
FROM: Interim Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers items presented to the Adults and Communities Scrutiny Committee during 2017/18 and makes recommendations on the future monitoring of these items where necessary. 2. Determines its priorities, and approves the draft work programme for 2018/2019 attached at Appendix 1. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the recommendations made during the 2017/2018 municipal year is required. 4. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions and in particular paragraph 2.1 item 2 Adults and Communities Scrutiny Committee and paragraph 3.4 Crime and Disorder as attached at Appendix 3. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Interim Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the Committee with a review of the work undertaken during 2017/8 by the Adults and Communities Scrutiny Committee and to consider if further monitoring of these items are required.

2.2 To determine the committee's priorities and approve the draft work programme for 2018/2019 attached at Appendix 1.

2.3 To note the recommendations made last year attached at Appendix 2 and consider if further monitoring is required.

2.4 To note the Terms of Reference for this Committee attached at Appendix 3.

2.5 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and 3,

Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.4.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Adults and Communities Scrutiny Committee was established by Council at its meeting on 12 October 2016.

4.2 During 2017/18 the Adults and Communities Scrutiny Committee scrutinised the following items:

Information / Update

- Review of 2016/17 and Future Work Programme 2017/2018

Monitoring / Calling to Account

- Update Report On Adult Social Care
- Adults and Communities Performance Report
- Proposal For a Cross Party Task And Finish Group To Review Community Involvement In Neighbourhood Issues
- Update on the Management of Rough Sleepers: Monitoring of Recommendations
- Annual Report Of The Adults Safeguarding Board
- Homelessness And Homelessness Prevention
- Update On Emergency Stopping Place Provision For Gypsies And Travellers Within Peterborough
- Portfolio Progress Report Of The Cabinet Member For Integrated Adult Social Care And Health
- Impact Of Transformation And Savings Programme On Adult Social Care Service Users
- Portfolio Progress Report: Cabinet Member for Communities
- Community Asset Transfer Report
- Adult Social Care Commissioning Arrangements
- Report of the Task and Finish Group To Assist The Development Of A New Homelessness Strategy
- New Council House Provision
- Monitoring Scrutiny Recommendations
- Forward Plan of Executive Decisions

CRIME AND DISORDER SCRUTINY COMMITTEE

- Safer Peterborough Partnership Plan 2017-2020
- Report On Victim Based Crime In Peterborough
- Homelessness Prevention Interim Update

Policy / Plans / Consultation

- Safer Peterborough Partnership Plan 2017-2020

4.3 **Call-In**

- None

4.4 **Joint Committees**

- Joint Scrutiny of the Budget – Phase One 29 November 2017
- Joint Scrutiny of the Budget Phase Two – 20 February 2018

4.5 **Task and Finish Groups**

- Scrutiny Task and Finish Group to Assist the Development of a New Homelessness Reduction Strategy – Started October 2017, completed March 2018.
- Scrutiny Task and Finish Group to Review Community Involvement in Neighbourhood

Issues – Started August 2017 – ongoing.

Recommendations Made

4.6 A list of any recommendations made during the year are attached at Appendix 2 for consideration.

5. WORK PROGRAMME 2018/2019

5.1 The Committee is asked to consider the work undertaken during 2017-2018 and make recommendations on the future monitoring of any of these items where necessary.

5.2 In preparing a work programme for 2018-2019, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 3 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference.

5.3 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming Session held on 11 June 2018 is attached at Appendix 1 for consideration and approval.

6. CONSULTATION

6.1 N/A

7. REASON FOR THE RECOMMENDATION

7.1 To ensure the Scrutiny Committee fulfil the requirements as set out in the terms of reference attached at Appendix 3.

8. IMPLICATIONS

Financial Implications

8.1 None

Legal Implications

8.2 A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

Equalities Implications

8.3 None

Rural Implications

8.4 N/A

9. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Minutes of the meetings of the Children and Education Scrutiny Committee held on:
3 July 2017, 7 September 2017, 9 November 2017, 29 January 2018, 15 March 2018

10. APPENDICES

10.1 Appendix 1 – Draft Work Programme 2018/19
Appendix 2 – Recommendations made during 2017/2018
Appendix 3 – Part 3, Section 4 – Overview and Scrutiny Functions

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Draft Adults and Communities Scrutiny Committee Work Programme 2018/2019

Updated: 15 June 2018

Meeting Date	Item	Indicative Timings	Comments
18 JUNE 2018 Joint Scrutiny of the Budget Meeting	Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche One To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche One Proposals. Contact Officer: Peter Carpenter		
10 JULY 2018 <i>Draft Report 19 June</i> <i>Final Report 28 June</i>	Co-opted Member Report To agree to the appointment of co-opted members to the committee for the municipal year 2018.2018. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Integrated Communities Strategy To review the progress made in developing the Peterborough Together partnership and proposals for developing the delivery plan for submission to Government. Contact Officer: Ian Phillips / Sarah Ferguson		
	Homelessness Strategy and Rough Sleeping Action Plans Progress Report To scrutinise and comment on the progress being made on the Homelessness Reductions Strategy Action Plan and the recommendations of the rough sleeping Task & Finish group. Contact Officer: Sarah Ferguson		

Meeting Date	Item	Indicative Timings	Comments
	CRIME AND DISORDER SCRUTINY COMMITTEE		
	<p>Domestic Abuse and Sexual Violence Strategy – Progress in 2017/18 To scrutinise and note the progress of the delivery of Cambridgeshire and Peterborough’s Violence Against Women’s and Girls (Domestic Abuse and Sexual Violence) Strategy during 2017 – 2018 and comment on priorities for 2018/ 2019.</p> <p>Contact Officer: Sarah Ferguson</p>		
	<p>Environmental Enforcement – Kingdom Review To scrutinise the current performance and delivery in relation to the existing environmental enforcement contract and comment on the future plans for tackling environmental crime within the Prevention and Enforcement Service as it evolves into a more integrated community model.</p> <p>Contact Officer: Rob Hill</p>		
	<p>Review Of 2016/2017 And Work Programme For 2018/2019 To review the work undertaken during 2017/18 and to consider the work programme of the Committee for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Meeting Date	Item	Indicative Timings	Comments
11 SEPTEMBER 2018 <i>Draft Report 21 August</i> <i>Final Report 30 August</i>	White Ribbon Campaign – draft submission Contact Officer: Sarah Ferguson		
	Annual report from the Adult Safeguarding Board Contact Officer: Russell Waite		
	Community Resilience Strategy – draft strategy Contact Officer: Sarah Ferguson		1.
	CRIME AND DISORDER COMMITTEE		
	Safer Peterborough Partnership Priorities - mid-year performance report Contact Officer: Rob Hill		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

Meeting Date	Item	Indicative Timings	Comments
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2018/2019 To consider the Work Programme for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>13 NOVEMBER 2018 <i>Draft Report 23 October 2018</i> <i>Final Report 1 November 2018</i></p>	<p>Community Asset Transfer – progress report</p> <p>Contact Officer: Sarah Ferguson</p>		
	<p>Bi Annual Survey of Adult Social Care service users – outcomes report</p> <p>Contact Officer: Charlotte Black</p>		
	<p>Integrated Communities Strategy / Inclusive Cities Programme – review of delivery</p> <p>Contact Officer: Ian Phillips / Sarah Ferguson</p>		

Meeting Date	Item	Indicative Timings	Comments
	<p>Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2018/2019 To consider the Work Programme for 2018/2019</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>28 NOVEMBER 2019 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Two To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20.to 2021/22 Tranche Two Proposals.</p> <p>Contact Officer: Peter Carpenter</p>		

Meeting Date	Item	Indicative Timings	Comments
15 JANUARY 2019 <i>Draft Report 14 December</i> <i>Final Report 20 December</i>	Homelessness Strategy/ Rough Sleeping Action Plan – progress report Contact Officer: Sarah Ferguson		
	Adult Social Care Self-Assessment – draft report Contact Officer: Charlotte Black		
	Portfolio Progress report Cabinet Member for Integrated Adult Social Care and Health Contact Officer: Charlotte Black		
	Targeted Youth Support Service – Service Review Contact Officer: Sarah Ferguson		
	Monitoring Scrutiny Recommendations To monitor progress made on recommendations made at the previous meeting. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		

Meeting Date	Item	Indicative Timings	Comments
	<p>Work Programme 2018/2019</p> <p>To consider the Work Programme for 2018/2019 Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
<p>12 FEBRUARY 2019 Joint Scrutiny of the Budget Meeting</p>	<p>Medium Term Financial Strategy 2019/20 to 2021/22 - Tranche Three</p> <p>To scrutinise the Executives proposals for the Medium Term Financial Strategy 2019//20 to 2021/22 Tranche Three Proposals.</p> <p>Contact Officer: Peter Carpenter</p>		
<p>12 MARCH 2019 <i>Draft Report 19 February 2019</i> <i>Final Report 28 February 2019</i></p>	<p>Selective Licensing – interim review and outcomes</p> <p>Contact Officer: Rob Hill</p>		
	<p>Cambridgeshire and Peterborough NHS Foundation Trust (CPFT) Section 75 – Annual Report</p> <p>Contact Officer: Charlotte Black</p>		
	<p>Portfolio Progress report Cabinet Member for Communities</p> <p>Contact Officer: Adrian Chapman</p>		

Meeting Date	Item	Indicative Timings	Comments
	CRIME AND DISORDER SCRUTINY COMMITTEE		
	<p>Safer Peterborough Partnership Priorities – Annual Review</p> <p>Contact Officer: Rob Hill</p>		
	<p>Monitoring Scrutiny Recommendations</p> <p>To monitor progress made on recommendations made at the previous meeting.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which are relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

RECOMMENDATIONS MONITORING REPORT 2017 - 2018

ADULTS AND COMMUNITIES SCRUTINY COMMITTEE

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
21 June 2017	Cabinet Member for Communities/ People and Communities	Proposal for a Cross Party Task and Finish Group To Review Community Involvement In Neighbourhood Issues	The Committee recommended that a Cross Party Task and Finish Group be established to review community involvement in neighbourhood issues and agreed to the Terms of Reference of the Task and Finish Group as attached at appendix 1 of the report	The first meeting of the newly established Task and Finish group was convened on 30 th Aug 2017	Complete
21 June 2017	Cabinet Member for Communities / People and Communities	Safer Peterborough Partnership Plan 2017 – 2020	That the Committee approved the Safer Peterborough Partnership Plan 2017-2020 for presentation to Cabinet on 10 July 2017 and then approval at Full Council, subject to the following: <ul style="list-style-type: none"> - That the term “substance <i>misuse</i>” be replaced with the term “substance <i>abuse</i>”. - That there is reference in the document to community involvement in neighbourhood issues and the role of the Task and Finish group. 	The Safer Peterborough Partnership Plan was amended as recommended by the Scrutiny Committee and presented to Cabinet on 10 th July 2017. The Plan was considered and approved by Cabinet but will need to be approved by Full Council before it is implemented by the Safer Peterborough Partnership.	In light of the countrywide policing review that is taking place, The Safer Peterborough Partnership Plan will not be presented to full Council until the review’s findings are known. If, as a result of these findings, changes to the Plan need to be made it will be re-presented to the Scrutiny committee. Update: Briefing note submitted to Scrutiny Committee

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			<ul style="list-style-type: none"> - That the effects of the Safer Peterborough Partnership (SPP) on the reduction on crime rates be made clear as currently the report refers to the successes of the SPP but also suggests that this reduction would have happened regardless of specific SPP actions as it is in line with national trends. 		<p>on 16/01/18 The only amendment to the Plan, which had been previously agreed by both the Adults and Communities Scrutiny Committee and Cabinet, is the addition of a new priority, Tackling Anti-Social Behaviour and Environmental Crime.</p> <p>Complete.</p>
21 June 2017	Governance Directorate	Review of 2016/17 and Work Programme for 2017/18	The Committee recommended that the monitoring of future recommendations as proposed in paragraph 5.2 of the report be agreed and that a report be provided at each meeting to note the outcome of any recommendations made at the previous meeting held thereby providing an opportunity for the Committee to request further monitoring of the recommendation should this be required.	A report will be presented to each meeting following any recommendations made at the previous meeting. This report is the first report in accordance with the agreed recommendation.	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
12 September 2017	Cabinet Member for Communities/ People and Communities	Update On The Management of Rough Sleepers: Monitoring of Recommendations	The Committee RESOLVED to recommend that an alternative strategy or option 'B' be developed if funding was denied following the submission of a bid to the DCLG for extra funds to recruit 3 additional workers. This bid would provide the required resources to progress many of the recommendations.	The DCLG bid was successful and three extra workers are being recruited.	Complete
12 September 2017	Cabinet Member for Communities/ Adults and Communities	Homelessness and Homelessness Prevention	<p>The Adults and Communities Scrutiny Committee resolved to agree to the proposed amendments to the Housing Policy as listed below:</p> <p>Under occupation - To allow households with a 2 bedroom need, with 2 children, who are working and will not be affected by the removal of the spare room subsidy to express interest in and be housed in 3 bedroom accommodation.</p> <p>Additional Preference - As demand for accommodation has grown it has become apparent that households to which the Council owes a full housing duty but who do not have additional preference through a strong local connection, face the prospect of not being successful for an allocation of accommodation as they are always considered after a household who does. It is proposed that a category for accepted homeless households who have been accepted for at least 3 months is added as an additional preference category.</p>	<p>As the Peterborough Homes Allocation Policy is part of the major policy framework, the changes have to be approved by Council.</p> <p>The item was approved by Council at its meeting on the 12 December.</p>	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			<p>Refusals and non-attendance at viewings - The demand for accommodation is now so great that we now no longer have the luxury that we are able to give applicants extensive choice when it comes to allocations. Applicants are currently permitted to refuse up to 3 offers of accommodation before they are penalised. It is proposed that this be reduced to 2 offers for general applicants. No change is proposed for applicants who are accepted as homeless, they must still accept the 1st offer of suitable permanent accommodation.</p> <p>Number of bids - Currently applicants are able to bid on up to 3 properties per week. They could also shortlist for up to 3 properties per week. This has often resulted in delays in lettings and some applicants bidding for properties without any knowledge of the area the property is located in as they face no penalty. It is proposed that the number of bids applicants can place be reduced from 3 to 1. This should encourage applicants to review all properties in more detail and to place their bids on properties they are really interested in securing.</p>		
12 September 2017	Cabinet Member for Communities/ People and Communities	Homelessness and Homelessness Prevention	The Committee recommended the establishment of a Cross Party Task and Finish Group to support the development of a new homelessness reduction strategy as outlined in paragraph 4.47 of the report and endorsed the terms of reference for the Task and Finish group as stated in paragraph 4.49 of the report	The first meeting of the newly established Task and Finish group was convened on 16 October 2017	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
			<p>The Committee RESOLVED to endorse the terms of reference for the Task and Finish group as stated in paragraph 4.49 of the report subject to the following addition:</p> <ul style="list-style-type: none"> - that the Task and Finish group, in developing a new homelessness strategy, give particular consideration to the medium and long term solutions to homelessness and take into account if there is a link between homelessness and the lack of affordable housing. 	<p>The terms of reference for the newly established task and finish group were amended to reflect this recommendation and adopted by the Task and Finish group.</p>	Complete
16 January 2018	Cabinet Member for Communities/ People and Communities	Community Asset Transfers	<p>The Adults and Communities Scrutiny Committee considered the report and RESOLVED to recommend that;</p> <p>The Community Asset Transfer programme and its current approach be continued but that the March deadline be extended in order that Community organisations had longer to consider and confirm their intentions around community asset transfer</p>	<p>Community organisations have been written to and asked to consider the date of 31st March as a date to work towards for their reply.</p> <p>Ward councillors have been copied in to the letters that have gone out</p>	Complete
13 March 2018	Cabinet Member for Growth, Planning, Housing and Economic	Report Of The Task And Finish Group To Assist The Development Of A New	<p>The Adults and Communities Scrutiny Committee considered the report and RESOLVED to recommend that;</p>	<p>Recommendation 1 - The Strategy was considered at Cabinet on 26 March 2018 where</p>	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
	Development / People and Communities	Homelessness Reduction Strategy	<p>1. The Homelessness Strategy 2018 - 2020 be endorsed and to be taken to Cabinet for approval and adoption.</p> <p>2. The Cabinet Member for Growth, Planning, Housing and Economic Development contacts (i) the Secretary of State for Housing, Communities and Local Government, (ii) the Secretary of State for Work and Pensions, and (iii) the Local Government Association, seeking their support to amend legislation so that:</p> <p>(a) the Housing Benefit element of welfare benefit payments are paid direct to landlords rather than to tenants, in an attempt to encourage more landlords to offer their properties for homeless households or those at risk of becoming homeless; and,</p> <p>(b) Section 21 of the Housing Act 1988 (<i>Recovery of Possession on Expiry or Termination of Assured Shorthold Tenancy</i>) is reviewed with a view to ending its widespread use, and in its place introduce legislation that provides for greater tenancy security in the private rented sector.</p>	<p>it resolved to recommend that Council approve the report and recommendations contained within.</p> <p>The Cabinet recommendation was then presented to Council at its meeting on 21 May 2018 where Council resolved to approve the report of the Task and Finish Group and the recommendations contained within.</p>	
13 March 2018	Cabinet Member for Growth, Planning, Housing and	New Council House Provision	The Committee RESOLVED to recommend to full Council that:	The recommendation will be presented to Full Council on 25	Complete

Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
	Economic Development / People and Communities		1. The Council's focus for delivering social housing should continue to be through the now established joint venture housing company, Medesham Homes, rather than seeking to return to providing council housing in the traditional sense; this vehicle having the flexibility to deliver a range of tenures and to take advantage of the capability of each partner to provide land, funding and capacity and share risk when responding to the challenges of austerity and the housing crisis	July 2018	

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Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

- 1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:
- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
 - (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
 - (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

- 2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council Four representatives as follows with full voting and call-in rights on education matters only: (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children’s Services including a) Social Care of Children; b) Safeguarding; and c) Children’s Health. 2. Education, including a) University and Higher Education; b) Youth Service; c) Careers; and d) Special Needs and Inclusion. 3. Adult Learning and Skills	

	<p>Functions determined by Statute</p> <p>All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.</p>

2.	Adults and Communities Scrutiny Committee	
	<p>No of Elected Members appointed by Council:</p> <p>Eleven, none of whom may be a Cabinet Member.</p>	<p>Chairman and Vice-Chairman</p> <p>Appointed by Council.</p>
	<p>Quorum:</p> <p>At least half the Members of the Committee.</p>	<p>Co-opted Members to be appointed by the Committee/Council</p> <p>No more than four non-voting members.</p>
	<p>Functions determined by the Council</p> <ol style="list-style-type: none"> 1. Adult Social Care; 2. Safeguarding Adults; 3. Housing need (including homelessness, housing options and selective licensing); 4. Neighbourhood and Community Support (including cohesion, community safety and youth offending) and; 5. Equalities 	
	<p>Functions determined by Statute</p> <p>To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;</p>	

3.	Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4.	Growth, Environment and Resources Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. City Centre Management; 2. Tourism, Culture & Recreation; 3. Libraries, Arts and Museums; 4. Environmental Capital;	

	<ol style="list-style-type: none"> 5. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 6. Transport, Highways and Road Traffic; 7. Flood Risk Management; 8. Waste Strategy & Management; 9. Strategic Financial Planning; 10. Partnerships and Shared Services; and 11. Digital Services and Information Management.
	<p>Functions determined by Statute</p> <p>To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).</p>

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or key decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;

- iii. By scrutinising decisions the Executive are planning to make; and
 - iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including;
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 Members must have undertaken relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTees

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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ADULTS AND COMMUNITIES SCRUTINY COMMITTEE	AGENDA ITEM No. 11
10 JULY 2018	PUBLIC REPORT

Report of:	Fiona McMillan, Interim Director of Law and Governance		
Cabinet Member(s) responsible:	Cabinet Member for Resources		
Contact Officer(s):	Paulina Ford, Senior Democratic Services Officer	Tel. 01733 452508	

FORWARD PLAN OF EXECUTIVE DECISIONS

R E C O M M E N D A T I O N S	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Adults and Communities Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Adults and Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Adults and Communities Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) Hold the Executive to account for the discharge of functions in the following ways:

ii) By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that

the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after 23 July 2018.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 22 JUNE 2018

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:
Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 23 JULY

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Provision of accommodation to reduce homelessness KEY/23JULY18/01</p> <p>This is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel 01733 863887 Email adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>Approval of funding for the provision of accommodation to reduce homelessness KEY/23JULY18/02</p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
05	<p>1. Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 2018</p>	<p>Adult and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Rajnish Ahuja Procurement Project Manager (Interim) Tel: 01733 317471 Email: rajnish.ahuja@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>2. Affordable Warmth Strategy 2017 – 2019 KEY/17APR17/03 Recommendation to approve the Affordable Warmth Strategy 2017 – 2019</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>June 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders. The draft strategy will be placed on PCC Consultation pages for 3 week consultation period</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. BRE Integrated Dwelling Level Housing Stock Modelling Report July 2016 Housing Renewals Policy 2017 – 2019</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>3. Approval to award places on the Pseudo DPS for Residential Care Providers - KEY/29MAY17/04 Provide permission for the Council to enter into contractual arrangements with Residential Care Providers following the publication of a PIN notice inviting providers to submit prices and sign up to the Council's Residential Care Terms and Conditions. This ensures compliance with the Public Procurement Regulations 2015 and the Care Act 2014</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>October 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Gary Jones, Interim Head of Adults Commissioning Social Care Tel: 01733 452450, Email: gary.jones@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>4. Award of Contract - Social Care Platform - KEY/24JULY17/01 To approve the award of a contract to develop and implement a technology platform that would sit across the current adult and children's social care IT systems</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>5. Award of Contract - Social Care e-marketplace – KEY/24JULY17/02 To approve the awarding of a contract to provide a social care e-marketplace IT system</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>6. Award of Contract - Social Care Operating Model – KEY/24JULY17/05 To approve the awarding of a contract to develop a social care operating model</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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69	<p>7. Acquisition of Regeneration Site – KEY/24JULY17/06 To approve the acquisition of a local regeneration site.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant Internal and External Stakeholders.</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>8. Continuation of Housing Renewal Policy grants through the Care & Repair Agency – KEY/18SEP17/02 Permission is sought to continue to use the current tendering processes for non framework works funded through Repairs Assistance Grants and Disabled Facility Grants. A full procurement process is being undertaken to introduce frameworks for all of this work which is aimed to be in place by the 1st May 2018. This interim arrangement will allow the capital programme to be continued</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. CMDN published on website</p>	<p>Sharon Malia, Housing Programmes Manager, Tel: 01733 863764 Email: sharon.malia@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>9. Award of contract for the expansion and partial remodelling of Ken Stimpson Community School – KEY/18SEP17/03 The intention is to expand the school by 2 forms of entry (300 additional pupils plus 150 sixth form) to meet the growing need for secondary school places. A new building block is planned on the site with an extension to the dining hall and minor remodelling to an adjacent building. As part of the remodelling the on site library will be demolished - following its relocation to a suitable site close by.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>June 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Relevant internal and external stakeholders.</p> <p>Consultation will include: Senior School Management team, Sport England, local residents and the Department For Education</p>	<p>Stuart Macdonald. Schools Infrastructur e. Tel: 07715 802 489. Email: stuart.macdonald@pet-erborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>School Organisation Plan 2015 -2022</p>

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<p>10. Approval of Contract of Generalist Advice Services – KEY/16OCT17/04 To approve the contract to deliver general advice services to clients requiring help particularly around welfare benefits, debt and money management.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Adults and Communities</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders. Voluntary sector advice agencies consulted in service design. Market testing of providers has also taken place.</p>	<p>Ian Phillips, Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>
<p>11. ICT Infrastructure works for Fletton Quays – KEY/13NOV17/02 To agree to the procurement of ICT infrastructure works for Fletton Quays</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

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103	<p>12. Expansion and Remodelling of Marshfields School – KEY/11DEC17/03 To approve the proposed expansion and remodelling of Marshfields school</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>September 2018</p>	<p>Children and Education Scrutiny Committee</p>	<p>Dogsthorpe Ward</p>	<p>Relevant internal and external stakeholders. Public Consultation Meeting</p>	<p>Sharon Bishop, Capital Projects & Assets Officer Tel: 01733 863997 Email: Sharon.bishop@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan</p>
	<p>13. Purchase of land and building in the centre of Peterborough – KEY/11DEC17/06 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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104	<p>14. Disposal of freehold in Centre of the City – KEY/11DEC17/07 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
	<p>15. Purchase of building in the centre of Peterborough – KEY/11DEC17/08 To delegate authority to the Corporate Director of Growth and Regeneration to purchase the property</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>16. Purchase of land to the east of the city - KEY/25DEC17/02 Delegate authority to the Corporate Director of Growth and Regeneration to purchase the property.</p> <p>105</p>	<p>Cabinet Member for Resources, Councillor Seaton</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>East</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>17. A605 Whittlesey Access Phase 2 - Stanground Access - KEY/25DEC17/03 To approve the design and construction of the A605 Stanground East Junction Improvements for the financial year of 2017/18 - 2018-19 and authorise the associated package of work to be issued to Skanska Construction UK Limited under the Council's existing agreement with SKANSKA dated 18th September 2013 (the Highways Services Agreement).</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Stanground South</p>	<p>Relevant internal and external stakeholders.</p> <p>The scheme is included in the fourth Local Transport Plan. Further consultation will be undertaken during the design process, including ward Councillors.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Fourth Local Transport Plan: www.peterborough.gov.uk /ltp National Productivity Investment Fund for the Local Road Network Application Form: https://www.peterborough.gov.uk/upload/www.peterborough.gov.uk/residents/transport-and-streets/A605Application.pdf?inline=true</p>

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18. 107	Approval of funding allocation for the improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/04 Improvement to open spaces in the CAN Do area of the city as part of the capital regeneration programme for the area	Councillor Cereste, Cabinet Member for Waste and Street Scene	June 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	Relevant internal and external stakeholders. Community engagement with local residents, businesses & partner organisations	Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: Cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation in MTFP 2017/18
19.	Approval of funding allocation for community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area - KEY/25DEC17/05 community facility improvements in the CAN Do area of the city as part of the capital Regeneration Programme for the area	Councillor Seaton, Cabinet Member for Resources	June 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	Relevant internal and external stakeholders. Community engagement with residents, groups, businesses and partner organisations	Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation of £4m in MTFP 2017/8

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20. Approval of funding allocation for the public realm improvements within the CAN Do area of the city as part of the capital regeneration programme for the area - KEY/25DEC17/06 public realm improvements within the CAN Do area	Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development	June 2018	Growth, Environment and Resources Scrutiny Committee	Central, North & Park wards	Relevant internal and external stakeholders. Community engagement with local residents, groups, businesses and partner agencies	Cate Harding, Community Capacity Manager. Tel: 01733 317497. Email: cate.harding@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Budget allocation £3m in MTFP 2017/18

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109	<p>21. Healthy Schools - KEY/19FEB18/01 Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Schools programme to be delivered across Peterborough and Cambridgeshire from 01 September 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £1,100,000. The Peterborough City Council contribution to this total over a five year period would be £310,000.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>June 2018</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders. A market testing exercise will be undertaken.</p>	<p>Julian Base Head of Healthy Living Tel: 01733 207180 Email: julian.base@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>22. Amendment to Loan Facility – KEY/02APRIL18/02 To agree an amendment to the Council's loan facility</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant stakeholders and Serco.</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i> Advice provided by the Council's external financial and legal advisers</p>
<p>23. Extension to the Section 75 Agreement for Learning Disabilities Services KEY/30APRIL18/01 Extension of the existing staff and commissioned arrangements for a period of 12 months</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>August 2018</p>	<p>Health Scrutiny Committee</p>	<p>All wards</p>	<p>Consultation with key stakeholders to agree this interim approach</p>	<p>Cris Green Tel: 01733 207164 Email: cris.green@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>24. Authority to enter into contracts with suppliers following termination of the Amey Contract – KEY/14MAY18/01</p> <p>To authorise the Corporate Director for Growth & Regeneration to enter into contracts for a limited period with suppliers originally subcontracted by Amey whose arrangements will cease in September 2018. The services supplied are managed by NPS Ltd and will be included in an upcoming tender as follows:</p> <p>(i) Building Management Services (Plumbing and Water, Gas Maintenance, Fire Equipment, Lifts etc. (ii) External Maintenance (iii) General Repairs</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>30 June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Extensive consultation with colleagues within the Council and the subcontracted suppliers. The consultation with suppliers has focused on the immediate arrangements post Amey and alerting them to the fact that this business will be subject to full procurement within the next 3 months.</p>	<p>Andy Cox, Senior Contracts & Partnerships Manager, Tel: 452465, Email: andy.cox@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

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25. Construction of new school building - Heltwate School - KEY/14MAY18/02 Construction of a new school building to accommodate the expansion of Heltwate School	Councillor Ayres, Cabinet Member for Education, Skills and University	October 2018	Children and Education Scrutiny Committee	East Ward	Relevant internal and external stakeholders	Sharon Bishop, Capital Projects & Assets Officer, 863997, sharon.bishop@Peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. School Organisational Plan 2017
26 Approval of funding for the provision of accommodation to reduce homelessness - KEY/28MAY18/01 Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.	Councillor Seaton, Cabinet Member for Resources	July 18	Growth, Environment and Resources Scrutiny Committee	All wards	Relevant internal and external stakeholders The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council	Adrian Chapman, Service Director for Communities and Safety. Tel: 01733 863887 Email: adrian.chapman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>27. Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park - KEY/11JUN18/03 Approval for contract to be awarded to Skanska to deliver widening of the A605 Oundle Road between Alwalton and Lynch Wood Business Park. The council has received funding (£720k) from the Cambridgeshire and Peterborough Combined Authority to deliver the scheme. In addition the council has also allocated internal funding (£773k) towards the scheme.</p>	<p>Councillor Hiller, Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Orton Waterville</p>	<p>Relevant internal and external stakeholders</p> <p>Consultation will take place once the scheme design is completed. This is expected to be later this summer.</p>	<p>Lewis Banks, Principal Sustainable Transport Planning Officer.</p> <p>Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Cambridgeshire and Peterborough Combined Authority meeting notes confirming grant funding allocation. Also CMDN for award of contract to Skanska for provision of Professional Services under Peterborough Highway Services partnership.</p>

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<p>28. Disposal of freehold in Centre of the City - KEY/12JUN18/01 To delegate authority to the Corporate Director of Growth and Regeneration to sell the property</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>Central</p>	<p>Relevant internal and external stakeholders</p>	<p>Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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115	29. Disposal of part of freehold in West of the City - KEY/12JUN18/02 Disposal of part of freehold in West of the City	Councillor Seaton, Cabinet Member for Resources	June 2018	Growth, Environment and Resources Scrutiny Committee	Bretton	Relevant internal and external stakeholders	Jane McDaid, Head of Peterborough Property, Tel: 07970 024 893 Email: jane.mcdaid@Peterborough.gov.uk"	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>30. Approval of funding for the provision of accommodation to reduce homelessness - KEY/25JUNE18/01</p> <p>Following Cabinet Decision JAN18/CAB/18 this is a new project to increase the supply of housing and address the demand for accommodation resulting from the increase in homelessness.</p> <p>116</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 18</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>The issues associated with homelessness in Peterborough have been subject to significant discussion in various forums, including the Council's Adults and Communities Scrutiny, Cabinet and Full Council</p>	<p>Adrian Chapman, Service Director for Communities and Safety. Tel: 01733 863887 Email: adrian.chapman@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annex. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
<p>31. To approve the awarding of contracts to external providers following a competitive tender exercise led by Cambridgeshire County Council. - KEY/25JUNE18/02 Cambridgeshire County has recently conducted a tendering exercise to establish a Dynamic Purchasing System for the provision Supported Living Services for Adults with a Learning Disability (Reference number: DN311905). Peterborough City Council is the named authority under this arrangement and would want to commission care and support packages (call-off).</p>	<p>Councillor Fitzgerald, Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>June 18</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>Relevant consultations has been carried out with the service users, family carers, Health colleagues and care and support providers across Cambridgeshire and Peterborough.</p>	<p>Mubarak Darbar, Head of Integrated Commissioning, Tel: 07718654207, Email: mubarak.darbar@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>32. Award of contract for the design and build of Hampton Lakes Primary School - KEY/25JUNE18/03 To authorise the Executive Director People & Communities to approve the construction of a new school building in Hampton East and the award of the design and build contract. To authorise delegated officer to enter into any legal documentation on behalf of the Council with the Department for Education and the Education Skills and Funding Agency.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>July 18</p>	<p>Children and Education Scrutiny Committee</p>	<p>Hampton Vale</p>	<p>Relevant internal and external stakeholders</p> <p>Ward Cllrs, Hampton Academies Trust, O&H Hampton</p>	<p>Emma Everitt, Capital Projects and Assets Officer Tel: 01733863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>33. Jack Hunt School expansion - Award of contract for the expansion works - KEY/09JUL18/01 To approve the completion of the construction of new accommodation up to the budget sum for the design and build contract and ICT. Award of contract to a Peterborough Construction Framework member.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and University</p>	<p>July 18</p>	<p>Children and Education Scrutiny Committee</p>	<p>Ravensthorpe</p>	<p>Relevant internal and external stakeholders</p> <p>Public Consultation Held In 2016 And 2017</p>	<p>Emma Everitt, Capital Projects and Assets Officer, Tel: 01733 863660 Email: emma.everitt@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>34 Amendment to Loan Facility - KEY/09JUL18/02 A loan facility previously approved by Cabinet requires approval of an amendment to that facility</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 18</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p> <p>This decision will be taken after consultation with the Council's legal and financial advisors</p>	<p>Peter Carpenter, Acting Director of Corporate Resources, Tel: 01733 452520, Email: peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>Approval of future arrangements for the existing Enterprise Managed Services contract - KEY/11JUN18/04 Approval of future arrangements for the existing Enterprise Managed Services contract and agreement of funding provision.</p>	Cabinet	July 2018	Growth, Environment and Resources Scrutiny Committee	All	All relevant internal and external stakeholders.	Annette Joyce, Service Director for Environment and Economy Tel:01733 452280 Email: annette.joyce@pet-erborough.gov.uk	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>The decision will include an exempt annex. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
<p>To approve the write-off of any uncollectable debts in excess of £10,000</p> <p>Authorisation of the write-off of the debts in excess of £10,000 in respect of non-domestic rates, council tax, housing benefit overpayments and sundry debt (including property debt) accounts, in accordance with standard financial practices. All cases requested for write-off follow a lengthy process to recover the outstanding money, and only once all avenues have been exhausted will the council consider writing off debt as part of recommended budget management processes.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>July 2018</p>	<p>Growth Environment & Resources Scrutiny Committee</p>	<p>N/A</p>	<p>N/A</p>	<p>Peter Carpenter, Acting Director of Corporate Resources, 01733 452520, peter.carpenter@pet erborough.gov.uk.</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
1.	<p>Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe - To authorise the sale of Welland House, Dogsthorpe</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Dogsthorpe</p>	<p>Relevant internal and external stakeholders.</p>	<p>David Gray Capital Projects Officer Tel: 01733 384531 Email: david.gray@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
2.	<p>Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Fiona McMillan Interim Director of Law and Governance Tel: 01733 452361 Email: Fiona.McMillan@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
3.	<p>Funding of Information, Advice and Guidance services within the voluntary sector - To authorise award of grants.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Ian Phillips Senior Policy Manager Tel: 01733 863849 Email: ian.phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION
4.	<p>Daily cleanse around Gladstone Street and nearby streets - Daily mechanical cleanse in the area focused around Gladstone Street and other nearby streets. This will encompass a mechanical sweeper and operative.</p>	<p>Councillor Cereste, Cabinet Member for Waste and Street Scene</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
5.	<p>A Lengthmans to be deployed on Lincoln Road Millfield - There will be a daily presence along Lincoln Road, the operative will litter pick, empty bins as well as report fly-tips and other environmental issues.</p>	<p>Councillor Cereste, Cabinet Member for Waste and Street Scene</p>	<p>June 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>Central Ward</p>	<p>Relevant internal and external stakeholders. Cross party task and finish group report which went to the Growth, Environment and Resources Scrutiny Committee and it was also approved at Full Council as part of the 2017-18 Budget.</p>	<p>James Collingridge, Amey Partnership Manager, Tel: 01733 864736 Email: james.collingridge@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	2017/18 VCS grant funding - Award of grant to VCS organisations to provide Information, Advice and Guidance services	Councillor Seaton, Cabinet Member for Resources	June 2018	Adults and Communities Scrutiny Committee	All wards	Relevant internal and external stakeholders.	Ian Phillips Senior Policy Manager Tel: 863849 Email: ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7. 125	Inclusion of Investment Acquisition Strategy in the Council's Medium Term Financial Strategy (MTFS) - To recommend to Council that the Investment Acquisition Strategy be included in the Medium Term Financial Strategy to enable the Council to acquire investment properties	Cabinet	3 December 2018	Growth, Environment and Resources	N/A	Relevant internal and external stakeholders	Jane McDaid Head of Peterborough Property services Tel: 01733 384540 Email: Jane.mcdaid@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

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<p>8. Grant funding for voluntary organisations – To provide funding for voluntary organisations in Peterborough to carry out essential support for vulnerable people, particularly in relation to welfare benefits assistance and other crisis support.</p>	<p>Councillor Seaton, Cabinet Member for Resources</p>	<p>June 2018</p>	<p>Adults and Communities Scrutiny Committee</p>	<p>N/A</p>	<p>Relevant internal and external stakeholders.</p>	<p>Ian Phillips Social Inclusion Manager Tel: 01733 863849 Email: Ian.Phillips@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>16. Healthy Workplace - Decision required is for Peterborough City Council to enter into an agreement with Cambridgeshire County Council to jointly commission a Healthy Workplace programme to be delivered across Peterborough and Cambridgeshire from 01 April 2018. The proposed contract will be for three years with an option to extend by a further two years. The total contract value over a five year period would be £350,000. The Peterborough City Council contribution to this total over a five year period would be £125,000.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>June 2018</p>	<p>Health Scrutiny Committee</p>	<p>All</p>	<p>Relevant internal and external stakeholders.</p> <p>A market testing exercise has been undertaken.</p>	<p>Julian Base Head of Healthy Living Tel: 01733 207180 Email: julian.base@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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127	<p>10. Public Space Protection Order - The Cabinet Member to authorise commencement of the necessary public consultation for the Public Space Protection Order under Section 72 (3) of the Anti-Social Behaviour, Crime & Policing Act 2014</p>	<p>Councillor Walsh, Cabinet Member for Communities</p>	<p>June 2018</p>	<p>Adults and Communities</p>	<p>Fletton and Woodston</p>	<p>Police, Fire Service, Internal PCC departments, local residents</p>	<p>Laura Kelsey, Senior PES Officer E-mail: laura.kelsey@peterborough.gov.uk Tel: 01733 453563</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>11. ICT Strategy - The Cabinet member to authorise the Council's ICT Strategy and Client arrangements to ensure that ICT Services are fit for purpose to deliver the Council's objectives</p>	<p>Cabinet</p>	<p>16 July 2018</p>	<p>Growth, Environment and Resources</p>	<p>N/A</p>	<p>N/A</p>	<p>Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
	<p>12. Approval of draft updated Regulation 123 list and consolidated Community Infrastructure Levy (CIL) governance policies - Agreement from Cabinet to go out to consultation on a refreshed Regulation 123 list and the consolidated Community Infrastructure Levy (CIL) governance policies.</p>	<p>Cabinet</p>	<p>16 July 2018</p>	<p>Growth, Environment & Resources Scrutiny Committee</p>	<p>All Wards</p>	<p>A public consultation will take place once the draft documents have been approved for consultation by Cabinet</p>	<p>Phil Hylton Senior Strategic Planning Officer, Tel: 863879 Email: philip.hylton@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p>Draft Reg 123 list and draft CIL governance policy</p>

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128	13. Approval of Additional Powers to the Combined Authority (Transfer of Powers) - Approve additional powers for the Combined Authority via a Statutory Instrument for Adult Skills Commissioning.	Councillor Holdich, Leader of the Council and Member of the Cambridge shire and Peterborough Combined Authority	June 2018 Growth, Environment and Resources Scrutiny Committee	All	All Councils in Peterborough and Cambridgeshire have to agree to the transfer	Peter Carpenter, Acting Corporate Director, Resources Tel: 01733 384564 Email: Peter.carpenter@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. Combined Authority Statutory Instrument Request
	14. Cabinet will be asked to approve the 2017/18 Modern Slavery Act Transparency Statement as well as a new Modern Slavery Policy Statement - Cabinet will be recommended to approve the draft Modern Slavery Act Transparency Statement 2017/18.	Cabinet	4 June 2018 Adults and Communities Scrutiny Committee	All	Relevant internal and external stakeholders.	Amy Brown, Senior Lawyer, Tel:01733 452 617, Email: Amy.brown@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

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<p>15. To approve the adoption of the Statement of Community Involvement – To approve the updated Statement of Community Involvement(SCI)to take into account updated Neighbourhood Planning regulation requirements that come into force on 31st July 2018 and ensure that up to date public consultation arrangements are in place for planning related matters</p>	<p>Cabinet</p>	<p>16 July 2018</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All</p>	<p>There is no requirement to undertake consultation on the draft SCI prior to adoption.</p>	<p>Kate Eales, Strategic Planning Officer, Tel: 01733 863810 Email: katherine.eales@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published</p>

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>	
130	<p>16. Food and Feed Service Plan - This plan sets out how the council will meet its statutory food safety, food standards, and animal feed duties across its shared services.</p>	<p>Councillor Walsh, Cabinet Member For Communities</p>	<p>July 18</p>	<p>Growth, Environment and Resources Scrutiny Committee</p>	<p>All Ward</p>	<p>All relevant internal and external stakeholders.</p> <p>This plan has been consulted on with our shared service partners Cambridgeshire County Council, and Rutland County Council, in addition the plan has been shared with the Food Standards Agency.</p>	<p>Liz Adamson, Principal Environmental Health Officer - Food and Safety Tel: 01733 453542 Email: liz.adamson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>17. Participation as a pilot site in Public Health England study of collaborative commissioning for sexual health and reproductive services - To accept Public Health England's (PHE) invitation to Peterborough City Council and Cambridgeshire County Council to work with other local commissioners of sexual health (including HIV) and reproductive health services to develop a local collaborative commissioning model for these services.</p>	<p>Councillor Lamb, Cabinet Member for Public Health</p>	<p>June 18</p>	<p>Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders.</p>	<p>Val Thomas, Public Health consultant, Tel 01223 207176 Email: val.thomas@cambridgeshire.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
None							

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Electoral Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Town Hall, Bridge Street, Peterborough, PE1 1HG

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads,

Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

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